

Principles and Practice of Management

Section A: Objective Type (30 marks)

- This section consists of Multiple Choices & Short Notes type Questions.
- Answer all the Questions.
- Part one carries 1 mark each & Part two carries 5 marks each.

Part one:

Multiple Choices:

1. A plan is a trap laid to capture the _____.
 - a. Future
 - b. Past
 - c. Policy
 - d. Procedure
2. It is the function of employing suitable person for the enterprise.
 - a. Organizing
 - b. Staffing
 - c. Directing
 - d. Controlling
3. _____ means “group of activities & employees into departments”.
 - a. Orientation
 - b. Standardization
 - c. Process
 - d. Departmentation
4. This theory states that authority is the power that is accepted by others.
 - a. Acceptance theory
 - b. Competence theory
 - c. Formal authority theory
 - d. Informal authority theory
5. It means dispersal of decision-making power to the lower levels of the organization.
 - a. Decentralization
 - b. Centralization
 - c. Dispersion
 - d. Delegation

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Ying-Ying Zheng



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