

QUARTERLY PERFORMANCE REVIEW

EMPLOYEE INFORMATION:

Employee Name:	Felicia Nyongo	Department:	Marketing
Review Period:		Date of Review:	July 10, 2021

82%	74%	71%	92%
Overall Performance - Felicia possesses a disciplined, reliable work ethic. She is always available to her team members. - Felicia helps team members on projects she is not involved in. She provides support, key insights, ideas and direction when possible. - Felicia makes a strong effort to educate herself and enrich her own critical thinking skills. - She is well-organized, efficient with her time and mindful of deadlines.	Goals Achieved - Of the Q2 traffic and acquisition targets, Felicia achieved 74% of the goals. - The goals are always set very high, and 74% is still significant in terms of growth for the company. - Felicia will need to create and execute a plan for getting more press mentions for the brand, and brokering content partnerships as she moves into Q3.	Improvement - Of the areas identified in previous performance reviews, Felicia has demonstrated significant growth as an employee. - While she still has some areas to cover, her growth has demonstrated her dedication to the role, and ability to problem-solve proactively. - She will need to determine ways to scale certain experiments and hacks that show growth potential.	Core Values - Felicia's work ethic is a strong reflection of the company's core values. - She demonstrates job role ownership, ability to learn, win as a team, and active reflection exceedingly well. - She has also made significant effort to learn, study her industry and make highly-informed decisions.

EMPLOYEE COMMENTS:

Employee Signature:

REVIEWER COMMENTS:

Reviewer Signature:

Performance Development And Review Template Guide

M Woodhall



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