

SAMPLE INVOICE COVER LETTER

(Re-create and Print on Agency's Official Letterhead)

Please replace or remove all non-essential red text prior to invoice submission

California Department of Public Health
Maternal, Child and Adolescent Health (MCAH)
Attn: (Insert Contract Manager Name)
1615 Capitol Avenue, MS Code 8305
P.O. Box 997420
Sacramento, CA 95899-7420

RE: Invoice Submittal for MCAH (Insert Program Name) Agreement (Insert Number)

Enclosed for payment is our Fiscal Year (FY) _____ (1,2,3,4) identify applicable
quarter number) (Quarterly and/or Supplemental) invoice in the total amount of
\$_____, which covers the period of _____ through
_____ (inclusive dates) for services rendered pursuant to the terms and
conditions established in the above referenced Grant Agreement.

Note: if reimbursement is being requested for costs not identified in the current
approved budget, please provide additional clarification in this section. If submitting I&E
invoice, please attach time study summary sheets for each staff claiming Federal
Financial Participation.

Sincerely,

(ORIGINAL SIGNATURE)

Person Authorized to Sign Cover Letter
Title

Sample Cover Letter For Invoice Submission

David Kirk



Sample Cover Letter For Invoice Submission:

This book delves into Sample Cover Letter For Invoice Submission. Sample Cover Letter For Invoice Submission is a crucial topic that needs to be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Sample Cover Letter For Invoice Submission, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:
 - Chapter 1: Introduction to Sample Cover Letter For Invoice Submission
 - Chapter 2: Essential Elements of Sample Cover Letter For Invoice Submission
 - Chapter 3: Sample Cover Letter For Invoice Submission in Everyday Life
 - Chapter 4: Sample Cover Letter For Invoice Submission in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, this book will provide an overview of Sample Cover Letter For Invoice Submission. The first chapter will explore what Sample Cover Letter For Invoice Submission is, why Sample Cover Letter For Invoice Submission is vital, and how to effectively learn about Sample Cover Letter For Invoice Submission.
 3. In chapter 2, this book will delve into the foundational concepts of Sample Cover Letter For Invoice Submission. This chapter will elucidate the essential principles that must be understood to grasp Sample Cover Letter For Invoice Submission in its entirety.
 4. In chapter 3, this book will examine the practical applications of Sample Cover Letter For Invoice Submission in daily life. The third chapter will showcase real-world examples of how Sample Cover Letter For Invoice Submission can be effectively utilized in everyday scenarios.
 5. In chapter 4, this book will scrutinize the relevance of Sample Cover Letter For Invoice Submission in specific contexts. This chapter will explore how Sample Cover Letter For Invoice Submission is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Sample Cover Letter For Invoice Submission. This chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Sample Cover Letter For Invoice Submission.

https://crm.avenza.com/About/publication/default.aspx/Practice_A_Lesson_1lines_That_Intersect_Circles.pdf

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Sample Cover Letter For Invoice Submission Introduction

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