

GENERAL POLICY <4.1>>

Connor Winfield Corp. is committed to establish, document, implement and maintain a quality management system, and continually improve its effectiveness, in conformance with requirements of ISO 9000 (2008) International Standard. The scope of the quality management system includes all crystal, thick-film and PCB based frequency control device design and manufacturing operations, and custom manufacturing services at our Aurora, IL facilities.

PROCEDURAL POLICIES

1. Quality system processes <4.1.a, 4.1.b, 4.1.c>

- 1.1 Processes needed for the quality management system are identified in this quality manual and in associated operational procedures and work instructions. The documentation defines these quality system processes and their sequence and interaction, and instructs on how to implement and apply them throughout the organization.
- 1.2 Quality system documentation also defines criteria and methods needed to ensure that the operation and control of quality system processes are effective. This usually includes assignment of responsibilities and allocation of resources for the process, instructions on how to carry out (or operate) the process, and definition of methods for monitoring and/or measuring the effectiveness of the process.
- 1.3 Operational Procedure 04-02-01, Document Control, explains in more detail how quality system processes are defined and documented.

2. Resources and information <4.1.d>

- 2.1 The Quality Assurance Manager is responsible for determining resource and information requirements necessary to support the operation and monitoring of quality system processes, and for communicating these requirements to the top management. The top management is responsible for ensuring the availability of necessary resources and information. Section 6.1 of this quality manual, Provision of Resources,

Approved by: Dan Olp, V.P / General Manager	Date: 4/26/10
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Sample Quality Management System Manual

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