

Instruction: This is a model letter. Adapt to fit your facts and circumstances.

Date

Name  
Address Line 1  
Address Line 2  
City, State Zip Code

**CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Re: Name  
Address Line 1  
Address Line 2  
City, State Zip Code

Dear Name:

Our firm represents Name. She has forwarded to me your recent demand letter for reply.

Please be advised that Name has no intention of paying the remaining balance due on her painting contract with you until the problem with the two-toned paint is corrected. Your agreement with Name specifically provided that the balance would be paid when she was satisfied with the paint job. She is not satisfied because the paint cut in around the trim is a different shade than the paint on the other portions of stucco. Name did not bargain for a two-toned paint job and will not accept one.

While Name recognizes that you have made attempts to correct this problem, your efforts have not been completely successful. Contrary to your assertion, simply cutting in the paint and then rolling in on "just like normal" does not mean that you have done your "part". Your obligation is to provide Name with a paint job with which she is satisfied. Having two different shades of pain on the cut in area and the rolled on area does not satisfy your obligation to her. Moreover, the fact that you may have come down on your price before Name agreed to allow you to do the work or that you may have agreed to perform some additional work at no additional compensation is simply irrelevant. The fact remains that there is a difference in the shade of the paint and Name is not satisfied with these results.

To this point, Name has been patient in giving you an opportunity to correct the problem. However, Name does not intend to allow this matter to drag on indefinitely. Therefore, you are hereby notified that if the problem regarding the two different shades of paint

# Sample Letter Auto Reform

**United States. General Accounting  
Office**

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the United States General Accounting Office text.

## Sample Letter Auto Reform:

**Automobile Insurance Reform and Cost Savings, Hearings Before** United States. Congress. Senate. Commerce, 1971      **Toyota Gas Pedals** United States. Congress. House. Committee on Oversight and Government Reform, 2010      Automobile Insurance Reform and Cost Savings United States. Congress. Senate. Committee on Commerce, 1971      **S. 625, the Auto Choice Reform Act** United States. Congress. Senate. Committee on Commerce, Science, and Transportation, 1999      *CBSE Class 12 - Automotive - 10 Sample Papers* Mocktime Publication, CBSE Sample Papers Class 12 Automotive      **Freedom of Information Reform Act** United States. Congress. Senate. Committee on the Judiciary. Subcommittee on the Constitution, 1984      Standards for No-fault Motor Vehicle Accident Benefits Act United States. Congress. Senate. Committee on Commerce, Science, and Transportation, 1977      **Unfair and Deceptive Acts and Practices** Jonathan A. Sheldon, 2000      **The Sample Case** ,1923      *Consumer Banking and Payments Law* Mark E. Budnitz, 2001 This is the First Edition      *Indexes for Abstracts of Reports and Testimony* ,1994      *Automotive News* ,2002      Abstracts of Reports and Testimony ,1994      **The Saturday Evening Post** ,1904      *Information Technology and the World of Work* Daphne Gottlieb Taras, James T. Bennett, Anthony M. Townsend, Information technologies have become both a means and an end transforming the workplace and how work is performed This ongoing evolution in the work process has received extensive coverage but relatively little attention has been given to how changing technologies and work practices affect the workers themselves This volume specifically examines the institutional and social environment of the workplaces that information technologies have created Compilations of scholarly essays are often written by members of a particular school of thought whose purpose is to flesh out an area of theory or methodology Information Technology and the World of Work takes a different approach these essays are written by diverse voices unified in their interest in the common theme of technology and the changing workplace The authors goals are to present perspectives that raise as many questions as they answer and which are accessible to a broad audience of managers union leaders students and academic readers The chapters are organized into three specific topical areas that represent aspects of workers social and political experiences of work that are affected by technology Part 1 addresses how information technologies affect workers unions Part 2 examines how information technology affects individual employees specifically in terms of employees sense of power and identity Chapters in this section examine the social and psychological reactions of workers within the system Part 3 focuses on one of the most contentious outcomes of this changed workplace reviewing emerging policy and privacy issues that new technologies have created Written with the intent of beginning an important discussion of these issues this volume should provide an impetus for others to make their own contribution to the emerging dialogue on technology in the modern workplace Daphne G Taras is professor of industrial relations and associate dean research in the Haskayne School of Business University of Calgary James T Bennett is professor of economics at George Mason University and founder and editor of the Journal of Labor

Research Anthony M Townsend is an associate professor of management information systems in the College of Business at Iowa State University and on the faculty of Iowa State University Industrial Relations Center      *GAO Documents* United States. General Accounting Office,1986 Catalog of reports decisions and opinions testimonies and speeches      **Consumer Arbitration Agreements** ,2003      *Corporate Public Affairs* Otto Lerbinger,2006-08-15 Exploring the increasing interest in public affairs by organizations the author indicates that more and more frequently corporations are establishing public affairs positions typically within public relations departments to respond to issues and concerns arising out of the sociopolitical environment in which the corporation functions      *Congressional Record* United States. Congress,1993 The Congressional Record is the official record of the proceedings and debates of the United States Congress It is published daily when Congress is in session The Congressional Record began publication in 1873 Debates for sessions prior to 1873 are recorded in The Debates and Proceedings in the Congress of the United States 1789 1824 the Register of Debates in Congress 1824 1837 and the Congressional Globe 1833 1873      **The Automobile** ,1908

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