

SAMPLE LETTER TO SCHOOL REQUESTING IEP TESTING

Dear [Principal's Name],

This letter formally requests an Individualized Education Program (IEP) assessment for my child, [Child's Name], a student in [Child's Grade] at your school.

Specifically, we have noticed [clearly and concisely list 2-3 specific observable concerns, e.g., difficulty focusing in class, significant struggles with reading comprehension, frequent emotional outbursts].

We believe a comprehensive evaluation is necessary to determine if [Child's Name] qualifies for special education services under the Individuals with Disabilities Education Act (IDEA).

Thank you for your time and consideration. We look forward to hearing from you soon.

Sincerely,

[Your Name]

Sample Letter Requesting School Testing By A Speech Therapist

M Lipman



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