



**UNIVERSITY OF JAFFNA, SRI LANKA**

13.03.2020

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**Postponement of Academic Activities**

As per the direction of the Chairman/ UGC academic activities will be temporarily closed for students with effect from 14.03.2020 for a period of two weeks as a quarantine measure to prevent the spread of Coronavirus (COVID-19). Students are requested to vacate hostels by 6.00 p.m on 14<sup>th</sup> March 2020.

Please bring the above information to the notice of staff and students attached to your Faculty/ Units.

  
Prof. K. Kandasamy  
Competent Authority

Competent Authority  
University of Jaffna  
Sri Lanka.

# Sample Letter For Postponing Studies

**Scott C. Dulebohn**



## **Sample Letter For Postponing Studies:**

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