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<b>Series:</b>	<b>Operating Procedures</b>	<b>COA: N/A</b> <b>CFOP: N/A</b>
<b>Procedure Name:</b>	<b>Suitability Assessments</b>	
<b>Procedure Number:</b>	<b>OP-1155</b>	
<b>Revision #/Date:</b>	<b>N/A</b>	
<b>Effective Date:</b>	<b>08/06/10</b>	
<b>Applicable to:</b>	<b>BFP staff and its sub-contracted agencies</b>	

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**PURPOSE:** To outline the process for obtaining Suitability Assessments on children in licensed out of home care.

**PROCEDURE:**

**References**

Florida Statute 39.407

**Suitability Assessments**

The purpose of the independent evaluation is to determine the suitability for residential treatment and appropriateness of treatment. In order for a child/adolescent to be admitted, a Qualified Evaluator must conduct an examination and assessment of the child/adolescent and make written findings on the following:

- Whether the child/adolescent appears to have an emotional disturbance serious enough to require residential treatment and is reasonably likely to benefit from the treatment;
- Whether the child/adolescent has been provided with a clinically appropriate explanation of the nature and purpose of the treatment; and
- That all available treatment options less restrictive than residential treatment have been considered and a less restrictive alternative that would offer comparable benefits to the child/adolescent is unavailable.

A copy of the written findings of the evaluation and suitability assessment must be provided to Magellan Medicaid Administration within five (5) working days of the date the child was seen. First Health will then forward the assessment to the Single Point of Access (SPOA) within three (3) working days of receipt. Prior to sending the completed report to the SPOA First Health staff must review for corrections, additions and compliance with Statutory and AHCA standards. The SPOA is then responsible for disseminating it as needed.

**Suitability Assessment Referral Process**

The Dependency Case Manager and/or Supervisor will contact the Brevard Family Partnership (BFP) UM Program Manager if it is determined that the child may be in need of a Therapeutic

# Policy And Procedure Manual Brevard Family Partner

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