37PeopleSoft 8.3 Payroll for North America Troubleshooting Guidelines

What should you do when something goes wrong in your PeopleSoft Payroll system?

We hope that nothing will, of course. But in a complicated process like generating full and accurate paychecks, it's almost inevitable that you will hit a few snags, from processing sequence errors to difficulties with COBOL configurations. This document will help you identify and resolve problems as they arise during payroll processing.

In this document, we discuss the following:

- A troubleshooting checklist.
- Understanding error resolution.
- Process overview.
- Troubleshooting tools.

A Troubleshooting Checklist

When troubleshooting, follow these steps:

- 1. Determine the impact of the problem.
- Isolate the problem.
- 3. Diagnose the problem.
- 4. Fix the problem.
- Test the solution.

Determine the Impact of the Problem

When determining the impact of the problem, ask the following questions:

- Is the problem occurring in the production environment?
- What is the business impact?
- · Who is affected by the problem?
- Is there a reasonable workaround?

Isolate the Problem

When isolating the problem, ask the following questions:

Specifically, what is the problem? What is the expected result? What result are you getting?

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