# Employee Performance Evaluation Company Name

Employee Informat	tion						
Name:		Presentation Date: Direct Manager: Evaluation Period:		e:			
Job Title:				8			
Department:				t:			
Type of Evaluation							
□ 30 Day □ 60 Da		ay	90 Day		Annual	Other	
Individual Ratings							
Performance Measurement		Excellent	Very Good	Achieves Expectations	Needs Improvement	Unacceptoble	Not Applicable
Verbal Communication							
Written Communication							
Quality of Work							
Quantity of Work							
Organization							
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Time and Attendance		П	П	П		П	П

# **Performance Evaluation Manual For Employees**

**David Kirk** 

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