

SAFE WORK INSTRUCTION TEMPLATE

TITLE /DESCRIPTION OF ACTIVITY:				
Faculty/Division			School/Unit	
Created By		Document No.		Risk Number
Initial Issue Date		Current Version		Next Review Date
SCOPE:	(List whom this procedure applies to and the specific location this work can be conducted in)			
AUTHORISATIONS:	(List specific operator competency requirements, e.g. area induction, qualifications, certificates, GHS training, supervision. List who can approve that competency has been achieved)			
HAZARDS:	(List all the potential hazards and associated consequence, e.g. chemical exposure – inhalation or skin absorption, leading to irritation, burns, acute or chronic injury)			
SAFETY CONTROLS:	(List the safety controls that are required to be in place, e.g. fume-hoods, biosafety cabinets, emergency equipment, machine guarding, spill kits, personal protective equipment, first aid response, any after-hours work restrictions or rules)			
PRESTART REQUIREMENTS:	(List tasks to be completed before commencement of work, e.g. conduct a prestart safety check of equipment, review chemical MSDS, risk assessment or lab rules, prepare work area, equipment and/or operator)			
INSTRUCTIONS:	(List step by step procedures for the task. You can use photos, flow charts, diagrams etc.)			
CLEAN UP/ SHUT DOWN PROCEDURES:	(List procedures for disposal of waste, decontamination, storage, shut down of equipment)			
EMERGENCY PROCEDURES:	(Provide the emergency response procedures e.g. power isolation procedures, spill containment procedures, first aid response)			
FURTHER INFORMATION:	(List any relevant procedures e.g. Monash procedures, relevant legislation, definitions, reference to other safety information)			

APPROVALS			
Title	Name	Signature	Date
Supervisor			
Safety Officer			

Sample Work Instruction Document

Mike Jess



Sample Work Instruction Document:

Adopting the Track of Phrase: An Psychological Symphony within **Sample Work Instruction Document**

In some sort of taken by screens and the ceaseless chatter of instantaneous communication, the melodic beauty and psychological symphony produced by the prepared term frequently diminish into the backdrop, eclipsed by the persistent noise and distractions that permeate our lives. However, situated within the pages of **Sample Work Instruction Document** a marvelous literary prize brimming with natural feelings, lies an immersive symphony waiting to be embraced. Crafted by a masterful composer of language, that charming masterpiece conducts readers on an emotional journey, well unraveling the hidden tunes and profound affect resonating within each cautiously crafted phrase. Within the depths of this poignant analysis, we can examine the book is main harmonies, analyze its enthralling writing style, and submit ourselves to the profound resonance that echoes in the depths of readers souls.

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