

## Year End Procedure - Sage Pastel Accounting

### Purpose

This documentation will guide users through the information required in order to successfully go through the Year End procedure for Sage Pastel Accounting (Partner or Xpress) software.

### Scope

The year-end procedure itself is fully automated, and prepares your company for processing in the new financial year.

Unlike many other accounting systems, you can still post adjustments and accruals to the previous year once you have run the year-end procedure. So in effect, running the year-end is therefore not time critical, in that you can still run your year-end without waiting for all financial transactions to be done.

However, you cannot process customer sales documents and supplier purchases documents to the previous financial year. You must therefore ensure that you have processed all customer and supplier documents for the current year before running the year-end procedure. Journal and cashbook transactions/adjustments can be left for after the year-end.

Before performing the year end procedure, please take the time to read all instructions below so that the year end process can run as smoothly as possible.

### Critical Notes

Before the Year End Procedure, you need to be aware of the following:

- **Backup** - Ensure you have made at least 2 working backups of your company data - to different locations.
- **Data Integrity** - Perform a Data Integrity (verify data only) check prior to running year end to ensure your data is free from errors. Further details below.
- **Periods** - Do not change the dates of your current year periods to next year. The year-end procedure does this for you.
- **Period 13** - You can use period 13 to post next year transactions, and thereby delay the year-end procedure for up to a month at most. (Please note that period 13 is **new** available in Sage Pastel Xpress also).
- **Supervisor Access** - You have sole access to your company data and are logged into Partner as a supervisor.
- **Retained Income Account** - This account exists in your General Ledger.
- **No Open Batches Exist** - Documents 'on hold' for users who have multiple period access are not considered to be open. You must update all open batches before running the year-end procedure. However Sales Orders, Purchase Orders and Quotations processed before the year-end procedure are carried over to the next year.
- **Last Period Processing** - You have processed transaction into last period of the current financial year. If there are no transactions in the last period of the current year, the system warns you, since in all probability you should not want to run the year-end. However, you can continue if you wish to.

### IMPORTANT NOTE -

It is very difficult to predict how long the year process may take to completed as a number of variables such as, size of the data, PC hardware specifications as well as available system resources will impact on the duration of the process.

A common occurrence that tends to happen during the Year End process is that the system appears to hang when processing the **acctrm.dat** (transactions), **acchisth.dat** (history header), **acchistl.dat** (history lines) files. Please note that these files are often very large and although the system seems to not be responding it is actually processing away as intended.

It is vital that you are patient during this process as shutting Partner down forcefully (i.e. by using ctrl-alt-del) will almost certainly corrupt your company data files. Resulting in you having to restore your company backup in Step 1.

# Pastel Accounting Year End Guide 2013

**United States. Congress**



## **Pastel Accounting Year End Guide 2013:**

**Sage 50 Accounts For Dummies** Jane Kelly,2012-05-29 Fully updated for 2014 this guide walks you through every aspect of setting up and using Sage 50 Accounts from installing the software to running VAT accounts and producing monthly and yearly accounts

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*The SAGE Handbook of Social Media Research Methods* Luke Sloan,Anabel Quan-Haase,2017-01-28 The SAGE Handbook of Social Media Research Methods offers a step by step guide to overcoming the challenges inherent in research projects that deal with big and broad data from the formulation of research questions through to the interpretation of findings The handbook includes chapters on specific social media platforms such as Twitter Sina Weibo and Instagram as well as a series of critical chapters The holistic approach is organised into the following sections Conceptualising Designing Social Media Research Collection Storage Qualitative Approaches to Social Media Data Quantitative Approaches to Social Media Data Diverse Approaches to Social Media Data Analytical Tools Social Media Platforms This handbook is the single most comprehensive resource for any scholar or graduate student embarking on a social media project

*Researching Business and Management* Harvey Maylor,Kate Blackmon,Martina Huemann,2017-09-16 This core textbook combines a highly engaging approach with academic rigour to guide students through understanding and using research methods Now in its second edition this text has been fully updated and revised throughout With a focus that is fresh and applied Researching Business and Management goes beyond the theory to demonstrate how to actually do research The unique 4 Ds model shows students how to define design do and describe their research and in this way offers them a definitive guide to the research process as a system and a lifecycle that they can relate to their own work Its user friendly style enlivens the text and makes even some of the most complex issues accessible Written by a dynamic author team of leading experts in the field this is an ideal textbook for undergraduate postgraduate and MBA students studying research methods and essential reading for any business student doing a research project New to this Edition Even more cases and examples to highlight real life examples of student research that helps bring the process to life Increased coverage of the internet and online research Expanded material on quantitative analysis to provide a truly balanced overview of the discipline New dedicated chapter on research ethics and avoiding plagiarism Accompanying online

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**United States of America Congressional Record, Proceedings and Debates of the 113th Congress Second Session Volume 160 - Part 1** , The Penal Voluntary Sector Philippa Tomczak, 2016-10-04 Winner of the 2017 British Society of Criminology Book Prize The penal voluntary sector and the relationships between punishment and charity are more topical than ever before In recent years in England and Wales the sector has featured significantly in both policy rhetoric and academic commentary Penal voluntary organisations are increasingly delivering prison and probation services under contract and this role is set to expand However the diverse voluntary organisations which comprise the sector their varied relationships with statutory agencies and the effects of such work remain very poorly understood This book provides a wide ranging and rigorous examination of this policy relevant but complex and little studied area It explores what voluntary organisations are doing with prisoners and probationers how they manage to undertake their work and the effects of charitable work with prisoners and probationers The author uses original empirical research and an innovative application of actor network theory to enable a step change in our understanding of this increasingly significant sector and develops the policy centric accounts produced in the last decade to illustrate how voluntary organisations can mediate the experiences of imprisonment and probation at the micro and macro levels Demonstrating how the legacy of philanthropic work and neoliberal policy reforms over the past thirty years have created a complex three tier penal voluntary sector of diverse organisations this cutting edge interdisciplinary text will be of interest to criminologists sociologists of work and industry and those engaged in the voluntary sector *Government Finance Statistics Manual 2014* Mrs.Sage De Clerck,Tobias Wickens, 2015-03-10 The 2007 09 international financial crisis underscored the importance of reliable and timely statistics on the general government and public sectors Government finance statistics are a basis for fiscal analysis and they play a vital role in developing and monitoring sound fiscal programs and in conducting surveillance of economic policies The *Government Finance Statistics Manual 2014* represents a major step forward in clarifying the standards for compiling and presenting fiscal statistics and strengthens the worldwide effort to improve public sector reporting and transparency

**Congressional Record** United States. Congress, 2014 *Sage 50 For Dummies Three e-book Bundle: Sage 50 For Dummies; Bookkeeping For Dummies and Understanding Business Accounting For Dummies* Jane Kelly, Lita Epstein, John A. Tracy, 2013-01-09 Learn everything about Sage 50 bookkeeping and business accounting with this fantastic e book bundle Sage 50 Accounts For Dummies walks you through every aspect of setting up and using Sage 50 Accounts from installing the software to running VAT returns and producing monthly and yearly accounts Packed with step by step instructions and fully illustrated with screenshots this is the easiest way to get the most from Sage 50 Accounts and take control of your business finances Bookkeeping For Dummies provides you with the easy and painless way to master this crucial art You ll be able to

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**A Critical Guide to Intellectual Property** Mat Callahan, Jim Rogers, 2017-10-15 Ours is an era when human genes can be copied and patented From genetically modified foods to digital piracy the concept of intellectual property IP and the laws upholding it play a foundational role in our society but its political and ideological dimensions have rarely been understood outside of specialist circles This collection cuts through the legal jargon that so often surrounds IP to provide both a comprehensive history and analysis that explores the corporate interests that shape its conception and the movements that are developing alternatives As the nature of industry changes we might ask what are the wider implications of the concept of IP be it for agribusiness and pharmaceutical companies or the film and music industries Has IP law been used to safeguard and assert the ownership of ideas and creativity or is it an essential foundation of our culture Today with mounting challenges from the growth of free software and open source movements this collection provides an accessible and alternative guide to IP exploring its significance within the wider struggle between capital and the commons

*Financial Services and General Government Appropriations for 2015* United States. Congress. House. Committee on Appropriations. Subcommittee on Financial Services and General Government, 2014

**The Routledge International Handbook of the Crimes of the Powerful** Gregg Barak, 2015-06-05 Across the world most people are well aware of ordinary criminal harms to person and property Often committed by the powerless and poor these individualized crimes are catalogued in the statistics collected annually by the FBI and by similar agencies in other developed nations In contrast the more harmful and systemic forms of injury to person and property committed by powerful and wealthy individuals groups and national states are neither calculated by governmental agencies nor annually reported by the mass media As a result most citizens of the world are unaware of the routinized crimes of the powerful even though they are more likely to experience harms and injuries from these types of organized offenses than they are from the atomized offenses of the powerless Research on the crimes of the powerful brings together several areas of criminological focus involving organizational and institutional networks of powerful people that commit crimes against workers marketplaces taxpayers and political systems as well as acts of torture terrorism and genocide This international handbook offers a comprehensive authoritative and structural synthesis of these interrelated topics of criminological concern It also explains why the crimes of the powerful are so difficult to control Edited by internationally acclaimed criminologist Gregg Barak this book reflects the state of the art of scholarly research covering all the key areas including corporate global environmental and state crimes The handbook is a perfect resource for students and researchers engaged with explaining and controlling the crimes of the powerful domestically and internationally

OECD

Public Governance Reviews Brazil's Federal Court of Accounts Insight and Foresight for Better Governance

OECD,2017-08-07 This report suggests concrete steps Brazil s Federal Court of Accounts can take to adapt its own strategies approaches and audit programming to provide valuable insight and foresight to policy makers in the centre of government

**Sage 50 2019 Training Manual Classroom in a Book** TeachUcomp ,2020-10-27 Complete classroom training manuals for Sage 50 Accounting Two manuals Introductory and Advanced in one book 247 pages and 68 individual topics Includes practice exercises and keyboard shortcuts You will learn how to setup a company file work with payroll sales tax job tracking advanced reporting and much more

**Research Methods** Peter Stokes,Tony Wall,2017-09-16 The Business Briefings series offers authoritative introductory textbooks in core business topics Covering the basics and providing springboards to further study the books take a no nonsense practical approach and are ideal as accessible introductions or as revision guides This book explains what is required for carrying out a successful research project Clear and well structured it allows students to quickly grasp key concepts in research methodology taking them through the various stages of developing a dissertation in a step by step guide Key benefits Provides a concise and cogent guide to a challenging subject area Provides a step by step guide to writing a dissertation Professor Peter Stokes is Deputy Dean at Chester Business School University of Chester UK Dr Tony Wall is a Senior Lecturer Associate Professor at Chester Business School University of Chester UK This book is a masterpiece of clarity It brings to life research methodology as exciting exploration Its approach is engaging stimulating and stretching The book demystifies research methods and makes them accessible It is an essential text for all those developing their research approach Peter Shaw University of Chester and Newcastle University UK This is an excellent account of the use of a variety of research methods in academic studies as well as in practical business settings Stokes and Wall have made accessible informative and interesting what is often seen as a difficult part of producing a dissertation or building evidence to support a business case Wes Harry Cass Business School City University London UK Stokes and Wall adapt the best research methods expertise and craft it into an approachable accessible text Their blend of instruction examples and vignettes enables readers to develop a thorough understanding of the content Mitchell J Larson Lancashire Business School University of Central Lancashire UK

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*The Political Economy of Hollywood* James McMahon,2022-02-25 In Hollywood the goals of art and business are entangled Directors writers actors and idealistic producers aspire to make the best films possible These aspirations often interact with the dominant firms that control Hollywood film distribution This control of distribution is crucial as it enables the firms and other large businesses involved such as banks that offer financing to effectively stand between film production and the market This book analyses the power structure of the Hollywood film business and its general modes of behaviour More specifically the work analyses how the largest Hollywood firms attempt to control social creativity such that they can mitigate the financial risks inherent in the art of filmmaking Controlling the ways people make

or watch films the book argues is a key element of Hollywood's capitalist power Capitalist power the ability to control modify and sometimes limit social creation through the rights of ownership is the foundation of capital accumulation For the Hollywood film business capitalist power is about the ability of business concerns to set the terms that will shape the future of cinema For the major film distributors of Hollywood these terms include the types of films that will be distributed the number of films that will be distributed and the cinematic alternatives that will be made available to the individual moviegoer Combining theoretical analysis with detailed empirical research on the financial performance of the major Hollywood film companies the book details how Hollywood's capitalist goals have clashed with the aesthetic potentials of cinema and ultimately stymied creativity in the pursuit of limiting risk This sharp critique of the Hollywood machine provides vital reading for students and scholars of political economy political theory film studies and cinema

On the Methodology of Financial Economics Kavous Ardalan, 2023-06-01 Utilizing a multi paradigmatic approach in considering the scientific methodology of mainstream financial economics and suggesting improvements this book identifies eleven biases of the scientific methodology of mainstream financial economics namely intellectual bias local bias fad bias ideological bias automaticity bias confirmation bias cultural bias stereotyping bias under productivity bias homogeneity bias and isolation bias

*Sage Timeslips For Dummies* Elaine Marmel, 2014-03-10 Let Sage Timeslips For Dummies show you how to turn your time into money If you run a business that bills for its time it's time you looked into Sage Timeslips and all it can do for you This practical and friendly guide will help you get to know the Timeslips interface set up templates for your business prepare bills and statements generate reports track payments and manage your billable hours across multiple clients You'll also get the scoop on utilizing a variety of billing scenarios commonly used by attorneys consultants accountants architects and other service professionals including hourly contingency flat fee percentage of completion interim billing progress billing and more Covers time tracking basics and billing best practices for your specific business needs Details how to set up Timeslips account for hours customize statements prepare and send bills reconcile payments manage client databases and keep your data safe and secure Explains how to integrate Sage Timeslips with QuickBooks and Peachtree accounting software as well as Microsoft Office productivity solutions like Outlook and Excel to help better manage and analyze your overall business From sole practitioners running a small business to larger service firms with multiple timekeepers on a project Sage Timeslips For Dummies is the key to tracking your time and increasing your profitability

*The SAGE Handbook of Tourism Management* Chris Cooper, Serena Volo, William C. Gartner, Noel Scott, 2018-08-14 The SAGE Handbook of Tourism Management is a critical authoritative review of tourism management written by leading international thinkers and academics in the field Arranged over two volumes the chapters are framed as critical synoptic pieces covering key developments current issues and debates and emerging trends and future considerations for the field The two volumes focus in turn on the theories concepts and disciplines that underpin tourism management in volume one followed by examinations

of how those ideas and concepts have been applied in the second volume Chapters are structured around twelve key themes  
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