

<DOCUMENT TITLE> POLICY AND PROCEDURE

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[IMPORTANT NOTES]

[This **Policy and Procedure Template with Instructions** describes what information to include in each section and how to write it – see the [policy writing instructions](#) at the end of this document. **USE THIS AS A REFERENCE TOOL**, and write your policy in the **Blank Policy and Procedure Template (with formatting)** so that it is in the approved format. Both templates are on the Policy Portal.

To identify what template to use (e.g. a policy and procedure combined, a standalone policy, a standalone procedure, or a guideline), refer to the [Policy Document Development and Review Procedure](#).

If experienced, use the automated contents table and auto-number the paragraphs; otherwise, number the paragraphs manually and the Policy Portal Administrator will update the contents table. Contact the Policy Portal Administrator (policy@cqu.edu.au) with any questions about using this template.]

1 PURPOSE

- 1.1 [Include brief statement/s about the overall purpose of the policy, i.e. what outcome/s is the policy intended to achieve? E.g. This policy and procedure establishes an effective, accountable and transparent framework for managing CQUniversity's investments and ensures compliance with the *Statutory Bodies Financial Arrangement Act 1982*.]

2 SCOPE

- 2.1 [Include brief statement/s that identify to whom (e.g. specific groups of people) and to which parts of the University the policy applies. Specify exclusions to clarify scope if needed.]

3 POLICY STATEMENT

- 3.1 [Policy statements are about identifying the broad principles/standards of expected action/behaviour and/or compliance, i.e. setting the 'rules' or 'framework' within which decisions are made on a particular matter. For example, policy statements address **what** is the standard, while procedures address **how** the standard is implemented.]

Policy Manual Outline Format

AW Chickering



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Evidence-Based Practice in Action: Comprehensive Strategies, Tools, and Tips From University of Iowa Hospitals & Clinics, Second Edition Laura Cullen, Kirsten Hanrahan, Michele Farrington, Sharon Tucker, Stephanie Edmonds, 2022-07-27 Building on extensive real life experience with EBP this expert team from University of Iowa Hospitals Clinics provides vital guidance to clinicians at the cutting edge of care improvement Kathleen R Stevens EdD MS RN ANEF FAAN Castella Endowed Distinguished Professor School of Nursing and Institute for Integration of Medicine Science CTSA University of Texas Health Science Center San Antonio This new edition is essential for all who want to deliver evidence based care Beautifully organized it is readable practical and user friendly Kathleen C Buckwalter PhD RN FAAN Professor Emerita University of Iowa College of Nursing Distinguished Nurse Scientist in Aging Reynolds Center Oklahoma University Health Sciences Center College of Nursing Evidence Based Practice in Action Second Edition will continue to ensure high quality evidence based care is implemented in healthcare systems across the country and the world It should also be a well worn tool in every implementation scientist s toolkit Heather Schacht Reisinger PhD Professor Department of Internal Medicine Associate Director for Engagement Integration and Implementation Institute for Clinical and Translational Science University of Iowa Translate knowledge research and clinical expertise into action The biggest barrier to effective evidence based practice EBP is the failure to effectively translate available knowledge research and clinical expertise into action This failure is rarely due to lack of information understanding or experience In fact it usually comes down to a simple lack of tools and absence of a clear plan to integrate EBP into care Problem solved Evidence Based Practice in Action Second Edition is a time tested application oriented EBP resource for any EBP process model and is organized based on The Iowa Model Revised Evidence Based Practice to Promote Excellence in Health Care This book offers a proven detailed plan to help nurses and healthcare professionals promote and achieve EBP implementation adoption sustained use TABLE OF CONTENTS Chapter 1 Identify Triggering Issues Opportunities Chapter 2 State the Question or Purpose Chapter 3 Is This Topic a Priority Chapter 4 Form a Team Chapter 5 Assemble Appraise and Synthesize Body of Evidence Chapter 6 Is There Sufficient Evidence Chapter 7 Design and Pilot the Practice Change Chapter 8 Evaluation Chapter 9 Implementation Chapter 10 Is Change Appropriate for Adoption in Practice Chapter 11 Integrate and Sustain the Practice Change Chapter 12 Disseminate Results Appendix A The Iowa Model Revised Evidence Based Practice to Promote Excellence in Health Care Appendix B Iowa

Implementation for Sustainability Framework Appendix C Select Evidence Based Practice Models Appendix D Glossary

Athletic Director's Desk Reference Lopiano, Donna,Zotos, Connee,2013-11-07 Athletic Director s Desk Reference is the most authoritative and comprehensive resource available for collegiate athletic administrators This book and web resource guide program administrators in navigating their increasingly complex roles in athletic programs of any size

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