



## Polycom<sup>®</sup> SoundStation Duo <sup>™</sup> Conference Phone

Quick User Guide

About Your Phone Using Your Phone Basic Phone Features Customizing Your Phone

For detailed information, see the User Guide for the Polycom SoundStation Duo Conformore Phone, available from the SoundStation Duo Support Web page.

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Fig. 10 (Mar<sup>2</sup>), Ap. Millouw. "Dissipport legal part for control and localiscation assistant. With early participation of technologies which in the first legal of Philosophia and localises in the control and localises for the simple of the control includes and the control of the control of the control of the control includes and the control of the contr

#### ABOUT YOUR PHONE

#### Overview.

Your Polycom SoundStation Duo conference phone is a dual-mode conference phone. This means it can operate in the following modes:

- PSTN mode—in this mode, the phone is connected to a standard (analog) phone jack so-calls can be made using the Public Switched Telephone Network (PSTN).
- SIP mode—in this mode, the phone is connected to a Session initiation Protocol (SIP) server so calls can be made over internet Protocol (IP) networks. In SIP mode, phones can use advanced features such as messaging, forwarding, and transferring.

Your phone may be set up to operate in either mode. If your phone is connected to both an analog phone jack and the network, your phone may be able to switch between modes.

The mode your phone operates in determines which features are available on your phone.

#### Market

Certain phone licatures are set up by your system administrator or determined by your phone environment. As a result, some heatures may not be available or may operate differently on your phone. Unless otherwise noted, this guide contains generic information for using your phone is either SIP or PSTN mode. For specific information on use ther Guide.

#### Keypad



- Press one of these keys to access a soft key on the screen.
- Press the Call key to place and answer cafe.
- 3 Press the Conference key to set up a conference with you, the personyou are taking with, and another party.
- 4 Press the Redial key to automatically dial the last call you placed.
- Press the Dialpad keys to enter information
- 4 Press the Mute key so no one can hear you, but you can hear everyone erse.
- 7 Press the Volume Up or Down key to naise or lower the volume of the singer or speakerphone.
- Press the Arrow keys to scroll through lists and fields.
- Press the Select key to select and enable/disuble terms.
- 10 Press the Menu key to view the Main Monu.

#### Phone loons

A Phone or Line icon displays on the log-left of the phone somen to indicate line or call status, as shown next.

inition (Phone or Line Idon.)



The Phone or Line icon may display one of the following icons:

ю	Active call that uses Polycom <sup>®</sup> HD Voice <sup>®</sup> technology
#	Active call that does not use Polycom HD Voice
V	Conference call taking place
400	Dialing in progress
×	Do Not Disturb enabled (SIP mode only)
<b>34</b> .	Forwarding enabled (SIP mode only)
×	Held-call
26	med call on a shared line (SIP mode only)
$\odot$	Messages waiting (SIP mode only)
Ŧ	Registered line (SIP mode) or Connected line (PSTN mode)
$\mathbf{z}$	Registered shared line (SIP mode only)
$\mathscr{L}$	Phone is ringing
ठ	Unregetered line (SIP mode) or Unconnected line (PSTN mode)

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# **A Gutmann**

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be covered by spider webs initially but you can burn