#### **Equal Employment Opportunity and Anti-Discrimination Policy**

#### 1. OVERVIEW & SCOPE

of,	
, has established an Anti-Discrin	nination and Equal Employment Opportunity
Policy ("EEO"). This EEO policy applies to all aspects	of the relationship between
and its employees, including, but	not limited to, employment, recruitment,
advertisements for employment, hiring and firing, comp- employees, termination, upgrading, promotions, transfe salary administration, and employee benefits and applic	r, training, working conditions, wages and
independent contractors, temporary employees, all personner persons or firms doing business for or with	. Disciplinary action will be
taken against any employee or agent in breach of this p	office

#### IL POLICIES

1. DISCRIMINATION.	shall not tolerate, under any circumstances,
without exception, any form of dis	crimination based on race, creed, religion, color, age, disability,
pregnancy, marital status, parental	status, veteran status, military status, domestic violence victim
status, national origin, political affi	liation, sex, predisposing genetic characteristics, and any other
status protected by the law. This file	st is not exhaustive. Job promotions will be offered to
employees based on merit, experis	case, and other job-related criteria. For qualified people with
disabilities,	will make every effort to provide reasonable workplace
accommodations that comply with	applicable laws. All employees, managers, stakeholders, and
	Promply with these anti-discrimination policies. In some cases,
local laws and regulations may pre	wide greater protections than those described in this policy.

2. HARASSMENT. is committed to providing a work environment that is free from hamasment. Any behavior that is unwanted and offensive to the recipient, which creates an immidating, hostile, or humiliating work environment for that person violates policy. Harassment can occur between members of the opposite sex or the same sex. Harassment, verbal or non-verbal, explicit or implicit, based on an individual's sex, race, ethnicity, national origin, age, religion or any other legally protected characteristics will not be tolerated. All employees, including supervisors, other management personnel, and independent contractors, are required to abide by this policy. No person will be adversely affected in employment with as a result of bringing complaints of harassment.

# ROCKETLAWYER

# **Sample Employee Discrimination Policy Manual**

John F. Buckley, IV

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