

## CLEANING SERVICES AGREEMENT

### Background:

This Cleaning Service Agreement ("Agreement") is entered into on the **[INSERT DATE]** between:

**[INSERT COMPANY NAME]** located at **[INSERT ADDRESS]**, trading as **[ENTER TRADING NAME]** ("Company", "Party", "Parties") and

**[INSERT NAME]** located at **[INSERT ADDRESS]** ("Contractor", "Cleaner", "Party", "Parties")

The Contractor confirms they have the necessary qualifications, experience, and abilities to provide cleaning services to **[ENTER TRADING NAME]**.

### Services

1. **The Contractor** agrees to provide the services and **[ENTER TRADING NAME]** agrees to purchase the following services highlighted in Schedule 1 of this Agreement.

### Purchase Price

2. **[ENTER TRADING NAME]** agrees to pay the Contractor a total sum of \$**[INSERT AMOUNT]** for all obligations under this Agreement.
3. The Contractor **[SHALL OR SHALL NOT]** be responsible for all taxes in relation to the purchase of Services under this Agreement.

### Payment

4. Payment for the Services will be by: **[INSERT ALL THOSE THAT APPLY]**
  - a. **[Credit or debit card];**
  - b. **[Personal Cheque];**
  - c. **[Cashier cheque];**
  - d. **[Cash];**
  - e. **[Money order]; and**
  - f. **[Wire transfer].**
5. The Following amounts will be paid:
  - a. Amount of \$**[INSERT AMOUNT]** previously paid by **[ENTER TRADING NAME];**
  - b. Down payment of \$**[INSERT AMOUNT]** upon the performance of this Agreement.
  - c. Payment of \$**[INSERT AMOUNT]** for the Services **[upon the completion of the Services] OR [in instalments of \$[INSERT AMOUNT] on [INSERT DUE DATE OF INSTALMENT PAYMENTS], until the price of the Services has been paid in full.**

### Right of Inspection

6. **[There is no right to inspection] OR**  
**[[ENTER TRADING NAME] shall have the right to examine the final products and shall do so within [INSERT DAYS] of receipt of the final product(s). In the event [ENTER TRADING NAME] discovers any issues, errors, or faults with the Services, [ENTER TRADING NAME] shall notify the Contractor within [INSERT DAYS] of discovering said faults, or after completion of the Services. Failure to notify the Contractor of these faults within this timeframe shall comprise an acceptance of the terms of this Agreement.]**
7. In the event the Services do not meet the standards of this Agreement, **[ENTER TRADING NAME]** may:

# Office Cleaning Service Agreement Sample

**Y Pai**



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