



# SoundPoint® IP 32x/33x

## Quick User Guide

Basic Phone Features. Customizing Your Phone

Applies to phones running Polysum UC. Software 3.3.0 or later.

The content in this guide may vary: depending on phone configuration. Platfoutiers and monu options may view For detailed information please consult. the comprehensive SoundPoint IP Stheft the User Guide invaligable at: www.pidycom.com/subgorftyoloadocum THE RESERVE

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### BASIC PHONE FEATURES

#### PLACING A CALL

#### Union the Hundard

Pick up the handhel, and then did the number. Or, did the number first, and then pick up the handset.

# Using the hands-free Speakerphone:

 With the handset on hook, press ®. any assigned line key, or the MourCall soft key. Then, enter the mumber.

 Dial the number, and then press. or 19 3

## Distance the continued Meaders:

 With the headset connected, press. Q any essigned line key, or the Move Call soft key.

Dial the number, and then press Q.



During a call, you can alternate between modes by pressing 🛎 or 🔘 or picking up the handbet.

#### ANSWERING A CALL

Handset Pick up the handset. Speakerphone: Press: S. the line key, or the Answer soft key. Headed instructs Press Q

Incoming calls may be deried by precising the Reject soft key during ringing.

#### ENDING A CALL

Press the EndCall and law or the line. key compapending to the line. Ot. depending on the call mode, press (4). press Q, or hand up the handset.

#### REFERENCE.

Press To deciay the Placed Cad but Scrot to peloct the desired. 

#### MICROPHONE MUTE

During a call, press (E). Mute applies. to all modes. You can hear all other number white Make is enabled. But other parties cannot hear you.

To un-Mute, press (4) proper.

#### CALL HOLD AND RESUME.

During a cost, press (\*) Press ( again, the Resume soft law. or the line key to resume the call.

## LOCAL CONFERENCE CALLS" To create a three-way local

## poofernoon salt:

- Contract to the first party.
- 2. Press the Coeff soft key to create a new call the active call is placed on
- 3. Place a call to the second party.
- 4. When the second party answers. press the Cost exit key again to join. all parties in the conference.

Contenence Between

- Placing the conference call on hold. will place the other conference. plactical on holds
- Pressing the Split soft key will split. the conference into two separate coding on body.
- A conference may be created. behieven an active call and a call on hold by preissing the John soft key.

### DO NOT DISTURB (DIVO)

Press See and select Features 2 Do Not Disturb > Enable to prevent the phone from ringing for incoming. calls. An icon appears for all lines to confirm that DMD is availabled.

Press and select Features > Do Mar Disturb is Dissable to have Co. Mod Chiefusts of III

### CALL TRANSPER

- t. Chang a calt, pross the Trans soft. key (the active call is placed on hold).
- 2. Place a call to the party to which you want to transfer the call.
- 3. After speaking with the second party. press the Trans soft key to complete. the transfer.

Press the **Blind** soft key to transfer the calf without speaking to the around

Transfer can be cancelled during extablishment by pressing the Concet soft key. The original call is resumed.

## CALL FORWARDING!

## To enable out forwardings

- 1. Press 201 and select Features
- > Forward.
- Belief a Forwarding Type, Forward Abways, on No Answer, or on Busy.
- 3. For all types, enter a number to forming all future code to:
- For No Answer, exter the number of stress before foregetion.
- 4. Press the Enable soft key to confirm Call Forwarding, A moving arrow icon. appears for that line.

### To disable call forwarding: Perform steps 1 and 2, but select! Charles ...

Call forwarding is not available on showed lines.

Optional bance: Most be configured from the call

Organization on call server configuration.

detailed will vary if the besture is configured from the staff service.

# **Polycom 331 Quick User Guide**

**Michal Rosen-Zvi** 

Polycom 331 Quick User Guide:

Polycom 331 Quick User Guide: Bestsellers in 2023 The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous captivating novels captivating the hearts of readers worldwide. Lets delve into the realm of top-selling books, exploring the engaging narratives that have charmed audiences this year. The Must-Read: Colleen Hoovers "It Ends with Us" This poignant tale of love, loss, and resilience has gripped readers with its raw and emotional exploration of domestic abuse. Hoover skillfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can succeed. Polycom 331 Quick User Guide: Taylor Jenkins Reids "The Seven Husbands of Evelyn Hugo" This captivating historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reids absorbing storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. Discover the Magic: Delia Owens "Where the Crawdads Sing" This captivating coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens spins a tale of resilience, survival, and the transformative power of nature, captivating readers with its evocative prose and mesmerizing setting. These bestselling novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of captivating stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a quiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a exceptional and gripping novel that will keep you guessing until the very end. The novel is a cautionary tale about the dangers of obsession and the power of evil.

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# **Table of Contents Polycom 331 Quick User Guide**

- 1. Understanding the eBook Polycom 331 Quick User Guide
  - The Rise of Digital Reading Polycom 331 Quick User Guide
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Polycom 331 Quick User Guide
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Polycom 331 Quick User Guide
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Polycom 331 Quick User Guide
  - Personalized Recommendations
  - Polycom 331 Quick User Guide User Reviews and Ratings
  - Polycom 331 Quick User Guide and Bestseller Lists
- 5. Accessing Polycom 331 Quick User Guide Free and Paid eBooks
  - Polycom 331 Quick User Guide Public Domain eBooks
  - Polycom 331 Quick User Guide eBook Subscription Services
  - Polycom 331 Quick User Guide Budget-Friendly Options
- 6. Navigating Polycom 331 Quick User Guide eBook Formats
  - o ePub, PDF, MOBI, and More
  - Polycom 331 Quick User Guide Compatibility with Devices
  - Polycom 331 Quick User Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Polycom 331 Quick User Guide
  - Highlighting and Note-Taking Polycom 331 Quick User Guide
  - o Interactive Elements Polycom 331 Quick User Guide
- 8. Staying Engaged with Polycom 331 Quick User Guide

- o Joining Online Reading Communities
- Participating in Virtual Book Clubs
- Following Authors and Publishers Polycom 331 Quick User Guide
- 9. Balancing eBooks and Physical Books Polycom 331 Quick User Guide
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Polycom 331 Quick User Guide
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Polycom 331 Quick User Guide
  - Setting Reading Goals Polycom 331 Quick User Guide
  - ∘ Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Polycom 331 Quick User Guide
  - Fact-Checking eBook Content of Polycom 331 Quick User Guide
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - o Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - $\circ \ \ Integration \ of \ Multimedia \ Elements$
  - Interactive and Gamified eBooks

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