

YOUR NAME

POSITION

YOUR EMAIL

LETTER OF INTEREST FOR BOARD POSITION

Jane Doe
Executive Director
Springfield Community Foundation
456 Oak Avenue
Springfield, IL 62705

Dear Ms. Doe,

I am writing to express my enthusiastic interest in joining the Board of Directors for the **Springfield Community Foundation**. With over 30 years of experience in strategic leadership and a deep passion for community service, I am excited about the opportunity to contribute to your organization's impactful mission.

In my current role as the **Chief Executive Officer at Innovative Solutions Inc.**, I oversee a team of 150 professionals and manage a diverse portfolio of projects. My leadership has driven significant growth, including a 25% increase in annual revenue and the successful launch of several community-oriented initiatives. This experience has honed my skills in financial oversight, strategic planning, and team management, which I believe will be valuable assets to your Board.

I am impressed by the Springfield Community Foundation's initiative to expand education for underserved youth, aligning with my values and experience in educational outreach. I led a campaign increasing local school funding by 15% and developed a fundraising strategy boosting donations by 40% at the Greater Springfield Non-Profit Alliance. I'm eager to support your projects with my strategic input and governance expertise.

Enclosed is my resume detailing my career accomplishments. I am eager to discuss how my skills align with the Springfield Community Foundation's needs. Please contact me at (555) 123-4567 or email **[Your Email]** to arrange a meeting. Thank you for considering my application. I look forward to potentially contributing to your success.

Sincerely,

Signature

[Your Name]

Sample Letter Of Interest For Board Position

Sandra E. Lamb



Sample Letter Of Interest For Board Position:

National Labor Relations Board Casehandling Manual United States. National Labor Relations Board, 2007 **How to Write It, Third Edition** Sandra E. Lamb, 2011-08-30 Write personal and professional communications with clarity confidence and style How to Write It is the essential resource for eloquent personal and professional self expression Award winning journalist Sandra E Lamb transforms even reluctant scribblers into articulate wordsmiths by providing compelling examples of nearly every type and form of written communication Completely updated and expanded the new third edition offers hundreds of handy word phrase and sentence lists precisely crafted sample paragraphs and professionally designed document layouts How to Write It is a must own for students teachers authors journalists bloggers managers and anyone who doesn't have time to wade through a massive style guide but needs a friendly desk reference **Detroit Police Officers Association v. Detroit, 452 MICH 339 (1996)**, 1996 103592 103610 Casehandling Manual - National Labor Relations Board United States. National Labor Relations Board, 1975 **Board of Contract Appeals Decisions** United States. Armed Services Board of Contract Appeals, 1964 **The Educator-journal**, 1906 **Awards ... First Division, National Railroad Adjustment Board** United States. National Railroad Adjustment Board, Vault Career Guide to Private Wealth Management Michael J. Martinez, 2007 Private wealth management also called private banking is a specialized branch of the investment community that provides one stop shopping for products and services needed by the wealthy **Proceedings of the American Society of Civil Engineers** American Society of Civil Engineers, 1923 The Ohio Teacher, 1906 **Transactions of the American Institute of Electrical Engineers**, 1922 Decisions and Orders of the National Labor Relations Board United States. National Labor Relations Board, 1976 Journal of the American Institute of Electrical Engineers American Institute of Electrical Engineers, 1922 Includes preprints of Transactions of the American Institute of Electrical Engineers ISSN 0096 3860 Research in Education James H. McMillan, Sally Schumacher, 1984 **Awards of the Second Division, National Railroad Adjustment Board, with Index** United States. National Railroad Adjustment Board, **Adams Cover Letter Almanac** Richard J Wallace, 2006-02-15 A sure cure to job seeker's writer's block The Adams Cover Letter Almanac Second Edition is the most comprehensive guide available for creating an attention getting cover letter This easy to use volume is packed with sample cover letters that can be easily customized to match the needs of any job seeker whether you're new to the job market an experienced professional changing careers or reentering the workforce BEAT THE COMPETITION A good cover letter can be even more important than a resume If a prospective employer isn't impressed by your cover letter you won't get that interview no matter how polished your resume is Yet many job seekers put little time or thought into their cover letters often sending the same tired form letter to hundreds of companies The Adams Cover Letter Almanac Second Edition gives you an edge on the competition by helping you create powerful compelling letters that get you noticed 600 COVER LETTERS Based on professionally written cover letters that

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