

Internal Audit Work Paper	
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Reviewer	Date:
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Time Period: <i>Reference time period covered by the test. E.g. if sampled data state period covered; if observation what time period covered; if reviewing management reports, over what period.</i>	
Objective of the test: <i>Describe what we are going to test and why. Which controls / data / process steps etc. are we going to test and is it from design effectiveness and/or operating effectiveness perspective. Why are we performing the test? What are we planning to prove?</i>	
Samples: <i>List the documents / data / information sampled</i>	
Work performed: <i>Describe the test steps performed if all the tests in the Audit Work Program were performed just mention that all tests in the AWP were performed. Only elaborate what is not mentioned in the AWP. Description should be at the level that would allow another auditor to re-perform. If there are limitations note these and the reasons for such limitations, e.g. some data was not available. Remember a limitation might be a finding. Should not exceed more than two pages.</i>	
Results and analysis: <i>What did we find from the tests, e.g. 2 out of 5 samples tested didn't follow procedure. Document root cause analysis of results obtained along with linkages to other work on audit if any. Should not exceed half a page</i>	
Conclusion <i>Control gap or no control gaps. Any other work required. Reference it to the audit finding in the draft report if any.</i>	

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J. P. Russell



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Internal Audit Handbook Henning Kagermann, William Kinney, Karlheinz Küting, Claus-Peter Weber, 2007-12-04 This book offers a comprehensive up to date presentation of the tasks and challenges facing internal audit It presents the Audit Roadmap the process model of internal auditing developed at SAP which describes all stages of an audit Coverage provides information on issues such as the identification of audit fields the annual audit planning the organization and execution of audits as well as reporting and follow up The handbook also discusses management related subjects Separate chapters are dedicated to special topics like IT or SOX audits

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Vallabhaneni,2021-10-19 Conquer the second part of the Certified Internal Auditor 2022 exam The Wiley CIA 2022 Part 2 Exam Review Practice of Internal Auditing offers students practicing for the Certified Internal Auditor 2022 exam fulsome coverage of the practice of internal auditing portion of the test Completely consistent with the standards set by the Institute of Internal Auditors this reference covers each of the four domains tested by the exam including Managing the internal audit activity Planning the engagement Performing the engagement Communicating engagement results and monitoring progress This review provides an accessible and efficient learning experience for students regardless of their current level of comfort with the material **Cyber Security and Privacy Control** Robert R. Moeller,2011-04-12 This section discusses IT audit cybersecurity and privacy control activities from two focus areas First is focus on some of the many cybersecurity and privacy concerns that auditors should consider in their reviews of IT based systems and processes Second focus area includes IT Audit internal procedures IT audit functions sometimes fail to implement appropriate security and privacy protection controls over their own IT audit processes such as audit evidence materials IT audit workpapers auditor laptop computer resources and many others Although every audit department is different this section suggests best practices for an IT audit function and concludes with a discussion on the payment card industry data security standard data security standards PCI DSS a guideline that has been developed by major credit card companies to help enterprises that process card payments prevent credit card fraud and to provide some protection from various credit security vulnerabilities and threats IT auditors should understand the high level key elements of this standard and incorporate it in their review where appropriate

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