

Personal and Professional Development Plan

14 pages | 3292 words

Executive SummaryI am Saung Thet Zune Soe. I am attending MBA at Myanmar Imperial College and performing as a general manager at La Yeik Wah General Co.ltd. In my MBA program, I have studied personal and professional development subject and that subject gives me abundant of knowledge about how to align and develop myself with my personal and professional objectives. So after accomplishing that subject, I have decided to conduct my personal and professional development plan. **Company Profile**La Yeik Wah General Co.ltd was founded in 2004 by the founder U Win Nay Soe and Daw Cheery. It was started with small family business like agriculture and landscaping. It has its agriculture branches in Taunggyi. Then it was developed into mining company in 2010.

It has some gold mine in Shwe Kyin and other mineral mines like gypsum in Mout Mai, Shan state and Granite mine in Tha Tone, Kayin State. In 2012, it exported minerals like gypsum and granite to the Korea. In 2013, it co-operated with Hanbaek International Trade Company from Korea and started doing export, import and entertainment. It exports; sweet potato starch and other agriculture raw products to Korea and import back healthy juice and herbal medicine, cosmetic, cigarette and juywi cookie from Korea. It is now develop into a large company form the small business company. There are various department under La Yeik Wah, they are

Marketing Department Operation Department Finance and accounting Department Human resource Department Research and Development Vision Our vision is to become one of the successful business operations in the country.

Mission Our mission is to provide the best service and product to the customers with reasonable price.

Objectives To get 10% profit within a year. To be the very successful entertainment company in the end of 2014. To penetrate the local market in a year with entertainment sector. As a general manager and a key member of the company management level, I am responsible for managing the whole organization's operation and direction. I need to make sure that company goals are met in a timely manner with effectively and efficiently managing personnel and resources. Together with role of General Manager, my duties include managing overall operation of various departments with direct dealing with the department head, motivating and coaching team leader with frequent one-on-one focused discussion, reviewing financial statement and reports to measure productivity and margins and profits of the business with determining areas of cost reduction and cost improvement. Underneath is the job description of general manager of La Yeik Wah General Co.ltd. **Job Description of General Manager**
Job Title: General Manager
Report to: Managing Director

Location: Yangon

Job Purpose: Obtains profit contribution by managing staffs; establishing and accomplishing business objectives Min roles and responsibilities Increases management effectiveness by recruiting, selecting, orienting, training, coaching, counseling and disciplining managers; communicating values, strategies and objectives; assigning accountabilities, planning, monitoring and appraising job results; developing incentives; developing a climate for offering information or opinions; providing educational opportunities. Board of directors, including arranging meetings and agendas, attending and minting meetings. Provide recommendation regarding...

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Personal Development All-in-One Rhena Branch,2012-03-05 Personal Development All in One For Dummies is a complete guide to a range of techniques you can use to master your thoughts and achieve your goals Discover the basic principles of each approach and receive sensible practical and effective expert advice on how each one can help you challenge negative beliefs and change your attitudes Whether you wish to conquer an anxiety communicate better with others or simply think more positively here you will find proven and popular methods that you can use to make

major changes improving your personal power and creating the life you want Techniques covered Cognitive Behavioural Therapy Neuro linguistic Programming Life Coaching Building Self confidence **Enhancing Teaching Practice in Higher Education** Helen Pokorny, Digby Warren, 2021-05-05 This book integrates a wide body of theory and pedagogical research to enrich and empower teaching in universities with a focus on transformational practice and education for social justice In this fully updated second edition you will be provided with ideas and practical strategies drawn from literature and real life experience across a range of academic disciplines This second edition includes Two new chapters on inspiring learning through technologies and holistic and creative pedagogies Approaches to decolonising the curriculum and working with student diversity and partnership Innovations in learning environments including responses to the pandemic university writing and developing learning through and for work A new feature case studies in every chapter to illustrate theoretical ideas across disciplines **The Student Wellbeing Toolkit** Camila Devis-Rozental, 2023-06-02 The Student Wellbeing Toolkit puts wellbeing at the centre of your journey into university and beyond By encouraging self efficacy and a focus on the things you can control it provides clear guidance to enhance wellbeing and opportunities for self reflection that help develop self awareness and prosocial skills for life Offering an accessible toolkit of strategies activities and tips this fantastic accessible resource considers wellbeing within six main areas Physical wellbeing Socio emotional wellbeing Intellectual wellbeing Environmental wellbeing Occupational wellbeing Financial wellbeing Drawing on research evidenced theories around positive psychology theories of learning motivation and self development the book explores what how and why these areas are key to our wellbeing and the rationale for taking them into account to enable you to flourish and thrive at university

Grow Leaders With a Virtual Development Program Lindsay Fletcher and Gerhard Redelinghuys, 2014-10-17 Today s leaders whether seasoned executives or first time managers need to be effective at guiding dispersed teams That entails a new set of leadership capabilities for the virtual work environment and is where a carefully crafted virtual leadership program built to match your company s structure industry and needs can help In this issue of TD at Work Lindsay Fletcher and Gerhard Redelinghuys guide you in how to identify whether a virtual leadership development program is right for your organization and how to design a customized program for business impact Further they explain how to Design and curate program content to bring it to life with the right modalities Market and launch the program Track and evaluate success Tools Resources included in this issue are a results focused program design template and a course catalog template *Essential Study Skills* Tom Burns, Sandra Sinfield, 2012-03-07 Lecturers why waste time waiting for the post to arrive Request your e inspection copy today Brilliant little book It s easy to follow and understand full of practical hints and tips helps to remove some of the pressures of uni life Amazon review Really useful sections on reading and taking notes the bread and butter of student life Amazon review Do you want to do better at university Whether you re a student wanting to improve their study skills or a lecturer who wants to give their students a helping hand with their work this book is for you Packed with study tips

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Study Skills for Psychology Richard Freeman, Antony Stone, 2006-05-18 For anyone starting a degree this is a useful concise guide to what s in store throughout the first year and beyond The Psychologist Study Skills for Psychology has been shaped around a typical Psychology student s journey Beginning with an overview of the nature of the degree and advice about what needs to be sorted out in the first few weeks of the course this book tackles how to get the most from your lectures exam preparation and project development right through to contemplating and investigating future career options This highly accessible guide is designed to help you meet the challenges and reap the rewards of your degree by introducing a range of study skills and providing you with ways to practice those skills This book should accompany you throughout your degree course as a resource that you can use whenever you need help Key features of Study Skills for Psychology include Learning outcomes at the beginning of each chapter to highlight key areas Text boxes throughout to reaffirm understanding Numerous examples and illustrations Exercises and learning aids to enable practice of important skills A structure based around the PDP Personal Development Planning model providing a framework through which you can understand what and how you learn enabling you to plan review and take responsibility for your own learning performance and achievements An essential companion for any student Study Skills for Psychology will give you the skills to enjoy your time studying for and succeeding in your Psychology degree SAGE Study Skills are essential study guides for students of all levels From how to write great essays and succeeding at university to writing your undergraduate dissertation and doing postgraduate research SAGE Study Skills help you get the best from your time at university Visit the SAGE Study Skills hub for tips resources and videos on study success

Working One-to-One with Students Gina Wisker, Kate Exley, Maria Antoniou, Pauline Ridley, 2013-04-11 Working One to One with Students is written for Higher Education academics adjuncts teaching assistants and research students who are looking for guidance inside and outside the classroom This book is a jargon free practical guide to improving one to one teaching covering a wide range of teaching contexts including mentoring students and staff supervising dissertations and how to approach informal meetings outside of lectures Written in an engaging accessible style and grounded in experience this book offers a combination of practical advice backed by relevant learning theory Featuring a wealth of case studies and useful resources the book covers areas including Supporting students Encouraging independent learning Mentoring coaching and personal tutoring Developing peer groups and buddying programs Dealing with diversity difficult students and ethical

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book focuses on the essay writing process and includes a writing toolbox which has been adapted to meet the specific needs of MBA applicants

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Facilitating Work-Based Learning Ruth Helyer, 2015-10-06 Work based learning routes are a versatile and innovative way to gain higher education qualifications This book reflects that flexibility and prepares tutors for helping work based students learn in a variety of ways at both undergraduate and postgraduate level Offering practical information and advice the book covers the major aspects of work based learning which include Accreditation of prior learning APL Work based projects Learning agreements Relevant innovative assessment methods Quality assurance and enhancement mechanisms How technology can be utilised as a learning tool Featuring activities case studies and useful hints and tips informed by a range of international scholars it s the ideal companion for tutors of work based learning students

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Designing Learning

Christopher Butcher, Clara Davies, Melissa Highton, 2019-09-25 Bridging the gap between theory and practice this fully updated new edition of *Designing Learning* offers accessible guidance to help those new to teaching in higher education to design and develop a course With new considerations to the higher education context this book uses current educational research to support staff in their endeavour to design and develop modules and degree courses of the highest quality Offering guidance on every stage from planning to preparing materials and resources with a focus on the promotion of learning this book considers Course design models and shapes and their impact on learning How the external influences of learning and teaching are translated by different institutions How to match the content of a course to its outcomes Frameworks to enable communication between staff and students about expectations and standards Taking into account the diverse student population when designing a course The place of Virtual Learning Environment VLE communication tools and systems for monitoring students engagement The importance of linking all aspects of the taught curriculum and wider co extra curricular activities to support learning Ways to evaluate and enhance a course and to develop oneself as a teaching professional in HE Providing advice illustrative examples and case studies *Designing Learning* is a comprehensive guide to designing a high quality course This book is a must read for any academic looking to create or update their course or module

Students and universities Great Britain: Parliament: House of Commons: Innovation, Universities, Science and Skills Committee, 2009-08-02 Incorporating HC 370 *Presidential Essays*, 2000 13 college presidents describe ways in which they and their constituents have transformed their institutions

Worldwide Trends in Green Chemistry Education

Vânia Zuin, Liliana Mammìno, 2015-06-01 Educating the next generation of chemists about green chemistry issues such as waste minimisation and clean synthesis is vital for environmental sustainability This book enables green issues to be taught from the underlying principles of all chemistry courses rather than in isolation Chapters contributed by green chemistry experts from across the globe with experience in teaching at different academic levels provide a coherent overview of possible approaches to incorporate green chemistry into existing curriculums Split into three sections the book first introduces sustainability and green chemistry education before focussing on high school green chemistry education initiatives and green chemistry education at undergraduate and post graduate levels Useful laboratory experiments and in class activities to aid teaching are included This book is a valuable resource for chemical educators worldwide who wish to integrate green chemistry into chemical education in a systematic and holistic way It is also of interest to anyone wanting to learn more about the different approaches adopted around the world in sustainability education

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