



Activity Progress Report: [Activity Name]

Progress reports should contain concise, summarised information that includes key facts and the necessary analysis and conclusions to meet the core information needs of the report's audience.

The implementing agency is responsible for ensuring progress reports are completed according to the monitoring and evaluation work plan and/or activity contract. Depending on the activity, the implementing agency may complete the report themselves, information may be compiled from different partners contributing to the activity, or a contracted project manager may complete the report (e.g. the PMU).
[Please delete guidance text before submission]

Summary

Activity Information

Activity Title	
NSDP Goal	
Intended Outcomes	

Funding Information

Start and End Date	
Total Cost	
Reporting Period	

Progress Report Preparation

Prepared by	
Others involved or consulted	
Date of Report	

Key Conclusions and Necessary Actions

Key conclusions of the reporting period and actions to be taken moving forward. Include an update on previous recommendations or decisions made and how these have been progressed/remedied over the reporting period.

Review of Progress to Date

Progress against agreed work plan (and budget, if work plan is not costed). Provide a brief narrative summary of progress against the agreed work plan for the reporting period here, including planned and actual use of resources. Attach an annotated version of the original work plan to clearly indicate the extent to which outputs and expenditure are on track and explanation of any variances. See example in

Sample Adult Progress Report

David Kirk



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Rehabilitation R & D Progress Reports ,1997 Progress Report International Pacific Salmon Fisheries Commission,1985 *California Cooperative Oceanic Fisheries Investigations, Progress Report* ,1968 **Summary of testimony on measures for future progress reports** United States. National Education Goals Panel,1991 *Learning, the Hardest Job You'll Ever Love!* Steve Sonntag,2010-10-16 Learning the Hardest Job You ll Ever Love is a collage of ideas designed for eighth through twelfth grade students and their parents to have better relationships with one another and with the entire school community to help and support their communities in different ways and to appreciate the value of the experiences offered within and outside their communities Steven Sonntag encourages parents to daily practice genuine encouragement and praise using practical unique ideas so that their young adults will acquire more self awareness better self respect more self accountability better relationships with their peers and with adult figures better learning skills better grades realistic humility without resorting to bragging about their accomplishments and increased possibilities of a more successful future as adults in our competitive global society **Progress Report** Center for Medical, Agricultural, and Veterinary Entomology (U.S.),1997 Progress Report for the Years Canada. Department of Agriculture. Division of Chemistry,1912 *Resources in Education* ,2001 Progress Report ,1922 **Progress Reports** ,1980* *Third Annual Progress Report* Erwin L. Boeker,A. J. Hansen,1982 **VA Health Services Research & Development Progress Reports** ,1999 Research in Education ,1971 *Progress Reports of the Pacific Coast Stations, Biological Station ... Nanaimo, B.C. and Technological Station ... Vancouver, B.C.* Fisheries Research Board of Canada,1929 *Annual Progress Report* Migratory Bird Populations Station (U.S.),1970 **Progress Reports of Pacific Biological Station, Nanaimo, B.C., and Pacific Fisheries Experimental Station, Prince Rupert, B.C.** Fisheries Research Board of Canada,1929 **Inventory of energy research and development--1973-1975** Oak Ridge National Laboratory,1976 *California Cooperative Oceanic Fisheries Investigations Progress Report* ,2014-12 *Dingell-Johnson Annual Progress Reports* Michigan. Department of Natural Resources. Research and Development Division,1969 **Federal Aid Progress Reports** ,1979

Unveiling the Magic of Words: A Review of "**Sample Adult Progress Report**"

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