

HOTEL WEEKLY SALES REPORT TEMPLATE

HOTEL NAME	Hotel Anton			DATE SUBMITTED	
EMPLOYEE	Nora W.			REPORT BEGIN	
EMPLOYEE ID	123			REPORT END	
MANAGER	Glenn D.				

WEEKLY SALES REPORT

CATEGORY	SUNDAY 07/01/27	MONDAY 07/02/27	TUESDAY 07/03/27	WEDNESDAY 07/04/27	THURSDAY 07/05/27	FRIDAY 07/06/27	SATURDAY 07/07/27	CATEGORY TOTALS
SALES BY AREA								
Lodging	\$400.00							\$400.00
Food Orders	\$120.00							\$120.00
Banquet	\$11.00				\$11.00			\$22.00
Gift Shop	\$25.00							\$25.00
Laundry	\$5.35				\$5.35			\$10.70
Business Center								\$0.00
Mini Bar	\$250.00							\$250.00
Lounge	\$1,200.00							\$1,200.00
Other (describe)								\$0.00
DAILY TOTAL	\$2,211.35	\$0.00	\$0.00	\$0.00	\$14.35	\$0.00	\$0.00	
							WEEKLY TOTAL	\$2,227.70
SALES PER SEGMENT								
Leisure Travelers	\$400.00	\$200.00						\$600.00
Business Travelers - Contracted								\$0.00
Business Travelers - Non-Contracted								\$0.00
Group - Leisure								\$0.00
Group - Business								\$0.00
Conference Guests								\$0.00
Other (describe)								\$0.00
DAILY TOTAL	\$400.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
							WEEKLY TOTAL	\$600.00

STATISTICS

NUMBER OF ROOMS OCCUPIED	NUMBER OF ROOMS AVAILABLE	TOTAL NUMBER OF GUESTS	OCCUPANCY %
12	18	27	66.66%

User to enter fields manually based upon prior data.

TOTALS

NOTES	MONTH TO-DATE	\$12,000.00
	BUDGET AND VARIANCE	\$4,200.00
	YEAR TO-DATE	\$65,450.00
	PREVIOUS YEAR	\$45,478.00

Sales Report Of Disney

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