SAMPLE EMPLOYEE HANDBOOK [COMPANY NAME]

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Sample Employee Manual For Small Business

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Sample Employee Manual For Small Business:

employers responsibly and effectively deal with the basic personnel issues they face each day It guides employers in the development of a cohesive personnel program that is tailored to meet their companies unique needs and goals The author explicates potentially confusing matters such as employment at will equal opportunity sexual harassment the disabled and immigrant and legal alien workers in lay terms and points out the dangers of oversight Stressing the importance of consistency and documentation he addresses the full range of personnel issues An invaluable resource for any business that doesn't have a personnel expert on staff CD contains sample employee handbooks federal regulations and laws forms for complying with government programs and worksheets for assessing personnel needs and goals **The Small Business Owner's Manual** Joe Kennedy, 2005-01-01 A reference resource for entrepreneurs anyone starting or operating a business Business Basics in Hawaii Dennis Kondo, 1988-09-01 Written in easy to understand language Business Basics in Hawaii introduces the lay person to some of the basic principles of business Readers benefit from lessons learned by other business people through an examination of two hypothetical companies Some of the topics covered include estimating market potential and monthly operating costs planning an advertising campaign with local media negotiating a lease and reviewing some Hawaii business tax laws Create Your Own Employee Handbook Lisa Guerin, Amy Delpo, 2013-05-31 Create a handbook for employees spelling out your company's benefits policies and procedures using this practical legal guide Every company no matter how big or small needs to provide workers with an employee handbook Create Your Own Employee Handbook gives you the information and policies all managers HR professionals and business owners need to create their own reader friendly guide no matter what state you live in Each chapter covers a different topic including at will employment hiring pay and payroll workdays and hours performance evaluations benefits discrimination and harassment complaints and investigations leave health and safety substance abuse privacy in the workplace discipline You ll get the lowdown on the legal and practical considerations that apply to each topic in your state plus sample policies that you can use as is or tailor to meet your needs You can even cut and paste the language you need to complete your own handbook instantly This edition is completely updated to reflect recent changes to federal and state law and covers emerging workplace issues such as healthcare reform law and social networking policies Download forms for book at nolo com The Handbook of Small **Business** Dick Baynton, 2016-02-25 This Handbook of Small Business includes ninety chapters of compass points that direct entrepreneurs to improve their chances of success as business owners and operators Whether a reader has been operating an enterprise for many years or is just thinking of crossing the threshold of business ownership this book will help reduce risk and direct routing around hazards that obstruct successful operation The book is not meant to be a tome to be read and retired but an action manual of ideas and guidelines Great value will be gained by readers that keep The Handbook of Small

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