

PROJECT \_\_\_\_\_

CONTRACTOR \_\_\_\_\_

ARCHITECT \_\_\_\_\_

PROJECT NO. \_\_\_\_\_

CONTRACT NO. \_\_\_\_\_

DATE \_\_\_\_\_

**REQUEST FOR INFORMATION NO. \_\_\_\_\_**

FROM: \_\_\_\_\_  
(Name, Co.)

TO: \_\_\_\_\_  
(Name, Co.)

**FROM CONTRACTOR:**

Subject:

Question:

Suggestion:

Estimated Cost (if known): (\$000.00 or N/A)

**REPLY TO CONTRACTOR**

**DATE ANSWERED:**

*Per the Contract General Conditions, the Contractor shall not proceed with additive or deductive Work which has change order implications as a result of this RFI without prior written approval from the Trustees.*

**Copies to:**

- Project Manager/Construction Inspector
- Architect
- Construction Administrator
- Contractor

# Request For Information Template

**Liying Dong**

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the name bar.

## Request For Information Template:

**Everyday Letters for Busy People** Debra Hart May, Regina McAloney, 2004-01-01 This reference contains hundreds of tips techniques and samples that will help readers create the perfect letter or e mail no matter what the occasion or circumstance or how little time they have

*Java Servlet Programming* Jason Hunter, William Crawford, 2001-04-03 Servlets are an exciting and important technology that ties Java to the Web allowing programmers to write Java programs that create dynamic web content Java Servlet Programming covers everything Java developers need to know to write effective servlets It explains the servlet lifecycle showing how to use servlets to maintain state information effortlessly It also describes how to serve dynamic web content including both HTML pages and multimedia data and explores more advanced topics like integrated session tracking efficient database connectivity using JDBC applet servlet communication interservlet communication and internationalization Readers can use the book s numerous real world examples as the basis for their own servlets The second edition has been completely updated to cover the new features of Version 2.2 of the Java Servlet API It introduces chapters on servlet security and advanced communication and also introduces several popular tools for easier integration of servlet technology with dynamic web pages These tools include JavaServer Pages JSP Tea XSLC and the Element Construction Set In addition to complete coverage of 2.2 specification Java Servlet programming 2nd Edition also contains coverage of the new 2.3 final draft specification

*Albright's Chemical Engineering Handbook* Lyle Albright, 2008-11-20 From fundamentals to plant operations Albright s Chemical Engineering Handbook offers a thorough yet succinct guide to day to day methods and calculations used in chemical engineering applications Leaders from an exceptional diversity of specialties provide a clear review of basic information case examples and references to additional information They discuss essential principles calculations and key issues such as reaction engineering process control and design waste disposal and electrochemical and biochemical engineering The final chapters cover aspects of patents intellectual property communications and ethics that are most relevant to engineers

*Microsoft System Center 2012 R2 Compliance Management Cookbook* Andreas Baumgarten, Ronnie Isherwood, Susan Roesner, 2014-10-31 Whether you are an IT manager an administrator or security professional who wants to learn how Microsoft Security Compliance Manager and Microsoft System Center can help fulfil compliance and security requirements this is the book for you Prior knowledge of Microsoft System Center is required

**A Practical Guide to Service Management** Keith D. Sutherland, Lawrence J. "Butch" Sheets, 2023-10-13 Develop and improve the service management capabilities of your organization or business with this comprehensive handbook Key Features A complete pragmatic guide on service management from industry experts Learn industry best practices and proven strategies to establish and improve a service management capability Get hands on with implementing and maintaining a service management capability Purchase of the print or Kindle book includes a free PDF eBook Book Description Many organizations struggle to find practical guidance that can help them to not only understand but

also apply service management best practices Packed with expert guidance and comprehensive coverage of the essential frameworks methods and techniques this book will enable you to elevate your organization s service management capability You ll start by exploring the fundamentals of service management and the role of a service provider As you progress you ll get to grips with the different service management frameworks used by IT and enterprises You ll use system thinking and design thinking approaches to learn to design implement and optimize services catering to diverse customer needs This book will familiarize you with the essential process capabilities required for an efficient service management practice followed by the elements key to its practical implementation customized to the organization s business needs in a sustainable and repeatable manner You ll also discover the critical success factors that will enhance your organization s ability to successfully implement and sustain a service management practice By the end of this handy guide you ll have a solid grasp of service management concepts making this a valuable resource for on the job reference What you will learn Discover a holistic approach to managing services Get acquainted with the service management methods frameworks and best practices Understand the significance of a service management strategy Demonstrate your skills to deliver high quality timely services Find out how to become a respected business partner to your customers Recognize the role of governance outcomes and markets Grasp the concept of value capture and maintaining value over time Explore common processes that lay the foundation for effective service management Who this book is for This book is for anyone interested in gaining a general understanding of the value of enterprise IT service management ESM ITSM including but not limited to IT leadership key business managers business process analysts business analysts IT consultants IT professionals project managers systems integrators service desk managers managed service providers solution providers and sales staff Whether you re new to service management or have prior experience you ll find valuable insights in this book

**Social Work Law, Ethics & Social Policy** Muna Sabbagh, Gillian Korgaonkar, 2021-12-15 Are you a social work student looking to understand how the law ethics and social policy interrelate in practice Then look no further Whether you a student or Newly Qualified Social Worker working with children and families or adults at risk of harm this practical guide will equip you with the knowledge and skills you need to fulfil your professional responsibilities and practice with confidence This book covers all the areas of law you need to know social work with children and families vulnerable adults and social issues such as welfare and homelessness Each section concludes with a discussion of how social policy and ethics relate to each area of social work law This gives real world context to what you have learnt alongside thought boxes exercises and case studies in each chapter to further encourage reflection and put theory into practice

**Official Gazette of the United States Patent and Trademark Office**, 2002 *Intelligent Agents and Their Applications* Zhengxin Chen, Nikhil Ichalkaranje, 2013-03-20 Intelligent agents are one of the most promising business tools in our information rich world An intelligent agent consists of a software system capable of performing intelligent tasks within a dynamic and unpredictable environment They can be

characterised by various attributes including autonomous adaptive collaborative communicative mobile and reactive Many problems are not well defined and the information needed to make decisions is not available These problems are not easy to solve using conventional computing approaches Here the intelligent agent paradigm may play a major role in helping to solve these problems This book written for application researchers covers a broad selection of research results that demonstrate in an authoritative and clear manner the applications of agents within our information society

**Microsoft System Center 2016 Service Manager Cookbook** Anders Asp (MVP), Andreas Baumgarten (MVP), Steve Beaumont (MVP), Steve Buchanan (MVP), Dieter Gasser, 2017-02-27 Discover over 100 practical recipes to help you master the art of IT service management for your organization About This Book Unleash the capabilities of Microsoft System Center 2016 Service Manager Master the skills of configuring deploying managing and troubleshooting your Service Manager 2016 This book contains practical recipes that leverage the key and newly added features and functionalities of Microsoft System Center 2016 Service Manager Who This Book Is For This book will be useful to IT professionals including SCSM administrators who want to configure and administer System Center Service Manager 2016 and understand how to solve specific problems and scenarios that arise It will also be useful to users of Service Manager 2012 who want to learn about the new features and capabilities of the Service Manager 2016 release It will be ideal if you have Service Manager experience as well as experience with other System Center products What You Will Learn See a practical implementation of the ITSM framework and processes based on ITIL Deploy and configure the new Service Manager HTML5 Self Service Portal along with Service Catalog design and configuration Get to know about Incident Problem and Change Management processes and configuration Get to grips with performing advanced personalization in Service Manager Discover how to set up and use automation with and within Service Manager 2016 Work with Service Manager Data Warehouse Find out what Security Roles are and how to implement them Learn how to upgrade from SCSM 2012 R2 to SCSM 2016 In Detail System Center Service Manager SCSM is an integrated platform that offers a simplified data center management experience by implementing best practices such as Incident Management Service Request and Change Control to achieve efficient service delivery across your organization This book provides you with real world recipes that can be used immediately and will show you how to configure and administer SCSM 2016 You ll also find out how to solve particular problems and scenarios to take this tool further You ll start with recipes on implementing ITSM frameworks and processes and configuring Service Level Agreements SLAs Then you ll work through deploying and configuring the HTML5 Self Service Portal configuring Incident and Problem Management and designing and configuring Change and Release Management You ll also learn about security roles and overall Microsoft SCSM 2016 administration Toward the end of the book we ll look at advanced topics such as presenting the wealth of information stored within the Service Manager Data Warehouse standardizing SCSM deployments and implementing automation Style and approach This book will enlighten you on Microsoft System Center 2016 Service Manager through recipes that can be

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*Definitive Guide to Django* Jacob Kaplan-Moss, Adrian Holovaty, 2008-03-08 Django the Python based equivalent to the Ruby on Rails web development framework is hottest topics in web development In *The Definitive Guide to Django Web Development Done Right* Adrian Holovaty one of Django's creators and Django lead developer Jacob Kaplan Moss show you how they use this framework to create award winning web sites Over the course of three parts they guide you through the creation of a web application reminiscent of [chicagocrime.org](http://chicagocrime.org) The first part of the book introduces Django fundamentals like installation and configuration You'll learn about creating the components that power a Django driven web site The second part delves into the more sophisticated features of Django like outputting non HTML content such as RSS feeds and PDFs plus caching and user management The third part serves as a detailed reference to Django's many configuration options and commands The book even includes seven appendices for looking up configurations options and commands In all this book provides the ultimate tutorial and reference to the popular Django framework

*Materials Selection for Hydrocarbon and Chemical Plants* Hansen, 2017-11-22 Describes the systematic procedure for using process and mechanical design information to select construction materials suitable for a range of chemical and hydrocarbon processing plants The volume features tables for locating the American Society for Testing and Materials ASTM product form specifications for construction materials that have code allowable design stresses It analyzes threshold values for degradation phenomena involving thermal damage

**System Center 2012 Service Manager Unleashed** Kerrie Meyler, Kurt Van Hoecke, Samuel Erskine, Steve Buchanan, 2014-09-26 This comprehensive resource will help you automate and optimize all facets of service management with System Center 2012 Service Manager Expert consultants offer deep in the trenches insights for improving problem resolution change control release management asset lifecycle management chargeback and more You'll learn how to implement high value best practices from ITIL and the Microsoft Operations Framework The authors begin with an expert overview of Service Manager its evolution and its new capabilities Next they walk through overall planning design implementation and upgrades Then to help you focus your efforts they present stepwise coverage of all topics in each feature area linking technical information about Service Manager with essential knowledge about the technologies it depends on Whatever your role in deploying or running Service Manager this guide will help you deliver more responsive support at lower cost and drive more value from all your IT investments Leverage MOF and ITIL processes built into System Center 2012 Service Manager Plan and design your Service Manager deployment Install Service Manager or upgrade from earlier versions Efficiently administer work and configuration items Use connectors to integrate with Active Directory Exchange and System Center components Create service maps Enable end user access through Service Manager's self service portal Implement incident problem change and release management Utilize workflows to automate key support processes Create service level agreements with calendars metrics and objectives Provide quick access to a standardized catalog of services Use notification to ensure that Service Manager items are promptly addressed Secure Service Manager and its data

warehouse reporting platform Perform maintenance backup and recovery Manage Service Manager performance Customize Service Manager

**Morgan Kaufmann series in data management systems** Stefano Ceri, Piero Fraternali, Aldo Bongio, Marco Brambilla, Sara Comai, Maristella Matera, 2003 This text represents a breakthrough in the process underlying the design of the increasingly common and important data driven Web applications

**System Center Service Manager 2010 Unleashed** Kerrie Meyler, Alexandre Verkinderen, Anders Bengtsson, Patrik Sundqvist, David Pultorak, 2011-08-03

System Center Service Manager 2010 offers enterprises a complete integrated platform for adopting and automating service management best practices such as those found in ITIL and Microsoft Operations Framework MOF Now there is a comprehensive independent reference and technical guide to this powerful product A team of expert authors offers step by step coverage of related topics in every feature area organized to help IT professionals quickly plan design implement and use Service Manager 2010 After introducing the product and its relationship with the rest of Microsoft's System Center suite the authors present authoritative coverage of Service Manager's capabilities for incident and problem resolution change control configuration management and compliance Readers will also find expert guidance for integrating Service Manager with related Microsoft technologies This book is an indispensable resource for every IT professional planning installing deploying and or administering Service Manager including ITIL MOF and other IT consultants system administrators and developers creating customized solutions Understand Service Manager's architecture and components Discover how Service Manager supports ITIL and MOF processes Accurately scope and specify your implementation to reflect organizational needs Plan to provide redundancy ensure scalability and support virtualization Design deploy and maintain Service Manager with security in mind Use Service Manager's consoles and portals to provide the right resources to each user Create complete service maps with Service Manager's business services Fully automate incident management and ticketing Implement best processes for identifying and addressing root causes of problems Systematically manage the life cycle of changes Use Service Manager to strengthen governance risk management and compliance Customize Service Manager's data layer workflows and presentation layer Use management packs to simplify service desk customization Make the most of Service Manager's reporting and dashboards

**Scala: Guide for Data Science Professionals** Pascal Bugnion, Arun Manivannan, Patrick R. Nicolas, 2017-02-24 Scala will be a valuable tool to have on hand during your data science journey for everything from data cleaning to cutting edge machine learning About This Book Build data science and data engineering solutions with ease An in depth look at each stage of the data analysis process from reading and collecting data to distributed analytics Explore a broad variety of data processing machine learning and genetic algorithms through diagrams mathematical formulations and source code Who This Book Is For This learning path is perfect for those who are comfortable with Scala programming and now want to enter the field of data science Some knowledge of statistics is expected What You Will Learn Transfer and filter tabular data to extract features for machine learning Read clean transform and write data to both SQL and NoSQL databases



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**Natural Interaction with Robots, Knowbots and Smartphones** Joseph Mariani, Sophie Rosset, Martine Garnier-Rizet, Laurence Devillers, 2014-07-08 These proceedings presents the state of the art in spoken dialog systems with applications in robotics knowledge access and communication It addresses specifically 1 Dialog for interacting with smartphones 2 Dialog for Open Domain knowledge access 3 Dialog for robot interaction 4 Mediated dialog including crosslingual dialog involving Speech Translation and 5 Dialog quality evaluation These articles were presented at the IWSDS 2012 workshop

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