

















# **Sample Style Guide Template**

**Kurt Bittner, lan Spence** 

#### **Sample Style Guide Template:**

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Academic Library is focused on new services directions job duties and responsibilities for librarians in academic libraries of the 21st century Topics include research data management services web services improving web design for library interfaces cooperative virtual reference services directions on research in the 21st century academic library innovative uses of physical library spaces uses of social media for disseminating scholarly research information architecture and usability studies the importance of special collections and archival collections and lessons learned in digitization and digital projects planning and

management Data management services are highlighted in the context of a consortium of smaller liberal arts and regional institutions who share a common institutional repository Survey research plays a role in a number of chapters One provides insight into how academic libraries are currently approaching web services web applications and library websites A second survey is used to explore the role of librarians as web designers and provides detailed information related to job titles job duties time percentages related to duties and other duties outside of web design Comments of those surveyed are included and make interesting reading and a deeper understanding of this new function in libraries More generally is a survey study exploring how librarians feel about the changes that are currently happening within the profession as well as how these changes have personally affected their job duties and their current job assignments Case studies are include one that features QuestionPoint in the context of a cooperative virtual reference service another shows how research and scholarship can be disseminated using social media tools such as blogs Twitter ResearchGate and Google Scholar among others a other studies explore the importance of user engagement and buy in before moving forward on digitization and one shows how information architecture and usability emerge from the redesign of a public library website and whose successful completion involves user surveying focus groups peer site reviews needs analysis and usability testing Two chapters deal with the changing legal context the importance and understanding of copyright and author rights in the 21st century academic library and the basics Family Educational Rights and Privacy Act FERPA It is hoped that this volume and the series in general will be a valuable and exciting addition to the discussions and planning surrounding the future directions services and careers in the 21st century academic library **Use Case Modeling** Kurt Bittner, Ian Spence, 2003 Discusses how to define and organize use cases that model the user requirements of a software application. The approach focuses on identifying all the parties who will be using the system then writing detailed use case descriptions and structuring the use case model An ATM example runs throughout the book The authors work at Rational Software Annotation copyrighted by Book News Inc Portland OR

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