

## Project Charter

### A. General Information

<b>Project Title:</b>	<b>ENERGY MANAGEMENT PLAN</b>
<b>Project Description:</b>	This project will result in development of an Energy Management Plan (EMP) that will provide strategic direction for OWASA's energy management, energy efficiency, and renewable energy decisions, actions, and investments.
<b>Project Purpose:</b>	<p>OWASA uses more than 100 billion BTUs of energy each year to operate the community's water, sewer, and reclaimed water systems, and to run related support facilities, vehicles, and equipment. (Our energy use is equivalent to the total annual amount of energy used by more than 1,000 homes.) Most of the energy we use is in the form of electricity, which powers the many motors and pumps we use to move water and wastewater around, and to run blowers that provide air required in our treatment processes. We recognize the importance of controlling our energy costs, and being efficient in our use of energy.</p> <p>The EMP will document our goals and objectives (including targets) and ongoing strategies for: managing and conserving energy and related costs; increasing energy security and reliability; using renewable energy; and reducing our greenhouse gas emissions (GHGs). (As background, Attachment A provides a summary of electricity and natural gas use across our major functional areas for Fiscal Years 2007 through 2014.)</p> <p><b>Value Added to OWASA and our Customers:</b> The proposed EMP will be OWASA's first formal, comprehensive energy management plan. It will serve as a single point of reference for information about our energy management program goals and objectives, selected strategies, and implementation plan. Our customers will benefit from cost-effective energy efficiency actions and returns on investments.</p> <p><b>Aligns With Strategic Plan:</b> Preparation of the EMP is Strategic Initiative #5 of OWASA's Strategic Plan for Fiscal Years 2014-2017. This project also complements the proposed development of a Water Conservation Plan, which is a goal in Strategic Initiative #1 of the Strategic Plan.</p> <p><b>Benefits to Be Realized:</b> Through preparation of the EMP, we will select the most cost-effective and practical energy management, energy efficiency, and renewable energy strategies for meeting our goals and objectives.</p>

# Sample Of Project Charter Documents

**Padhraic Smyth**



## Sample Of Project Charter Documents:

**Project Management Communications Bible** William Dow, Bruce Taylor, 2010-06-11 The authoritative reference on one of the most important aspects of managing projects project communications With shorter production cycles and the demand for projects being faster cheaper and better the need for project communications tools has increased Written with the project manager stakeholder and project team in mind this resource provides the best practices tips tricks and tools for successful project communications and planning The featured charts graphs and tables are all ready for immediate use Note CD ROM DVD and other supplementary materials are not included as part of eBook file **PMP Project Management Professional Exam Study Guide** Kim Heldman, Claudia M. Baca, Patti M. Jansen, 2007-07-30 Get the most comprehensive PMP Exam study package on the market Prepare for the demanding PMP certification exam with this Deluxe Edition of our PMP Project Management Professional Exam Study Guide Fourth Edition Featuring a bonus workbook with over 200 extra pages of exercises this edition also includes six practice exams over two hours of audio on CD to help you review additional coverage for the CAPM Certified Associate in Project Management exam and much more Full coverage of all exam objectives in a systematic approach so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands on exercises to reinforce critical skills Real world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials a key feature in each chapter that identifies critical areas you must become proficient in before taking the exam A handy tear card that maps every official exam objective to the corresponding chapter in the book so you can track your exam prep objective by objective On the accompanying CD you'll find Sybex test engine Test your knowledge with advanced testing software Includes all chapter review questions and bonus exams Electronic flashcards Reinforce your understanding with flashcards that can run on your PC Pocket PC or Palm handheld Audio instruction Fine tune your project management skills with more than two hours of audio instruction from author Kim Heldman Searchable and printable PDF of the entire book Now you can study anywhere any time and approach the exam with confidence **Project Management Simplified** Barbara Karten, 2016-01-06 Are projects a problem for you Do your projects cost too much take too long or are just not quite right If so Project Management Simplified A Step by Step Process is the book for you It applies well defined processes for managing projects to managing change in our lives It describes an approach modeled on a process used successfully in business Enterprise Project Management Hagit Landman, 2008-07-15 This guide illustrates how to implement an EPM solution to better meet an organization's project management goals based on the Project Management Institute's proven methodologies in the third edition of PMBOK using Microsoft's Project Server 2007 Project Professional and SharePoint technology Project Management JumpStart Kim Heldman, 2006-09-30 Prepare for a Project Management Career Fast Project Management

JumpStart gives you the solid grounding you need to approach a career in project management with confidence The basic skills of a successful project manager Creating project schedules and determining project budgets Winning the support of department managers Monitoring project progress resources and budgets Communication and negotiation skills Tips for motivating people who don t work for you Effective documentation skills for essential project management documents

SharePoint for Project Management Dux Raymond Sy,2008-10-17 If you are a project manager looking for a technology based easily implemented and usable solution for project communications document management and general project organization this book is for you Susan Weese PgMP President and Founder Rhyming Planet Most companies don t understand SharePoint s power and use it simply to share documents or spreadsheets This hands on book demonstrates how SharePoint can also help you organize and manage complex projects With SharePoint for Project Management you ll not only understand how to apply common and practical project management concepts in SharePoint you ll learn how to build a Project Management Information System PMIS customized to your project that can efficiently coordinate communication and collaboration among team members With this book you will Learn to apply key project management techniques by leveraging SharePoint as a PMIS Track a case study that illustrates the circumstances and processes of an effective SharePoint PMIS Appropriately define access permissions for project stakeholders and team members Centralize project documents and keep track of document history with version control Automate project reporting mechanisms and generate on demand status reports Track project schedules control changes and manage project risks Integrate project management tools such as Excel Microsoft Project PowerPoint and Outlook Each chapter includes activities that let you practice what you learn Most SharePoint books are either too introductory for end users or too technical for system administrators SharePoint for Project Management is just what project managers like you need to learn how to harness the organizational abilities of this powerful software

Bringing the PMBOK Guide to Life Frank P. Saladis,Harold Kerzner,2011-11-16 Transform the PMBOK Guide from a framework to a sharpened tool in your project manager s toolbox In project management circles it s often joked that there s the right way the wrong way and the PMBOK way to manage projects In truth it s really about the methodology you choose The PMBOK Guide is a consensus based standard that thousands of project management professionals find immensely valuable in the process of developing an effective methodology But exactly how does a project manager take the information provided in the PMBOK Guide and apply it most effectively and appropriately to an actual project environment This book can be the answer It is basically a guide to the guide a road map to applying the tools of the PMBOK Guide to your organization s or project s unique nature and requirements Bringing the PMBOK Guide to Life A Companion for the Practicing Project Manager builds a bridge between the PMBOK Guide and the common needs of today s practicing project managers It explains and elaborates on specific techniques terms and the application of tools that will enable project managers to effectively adapt the principles and processes described in the PMBOK Guide to the practical world of project management

Readers will find suggested approaches for the use of project management tools and techniques along with templates developed directly from information provided in the PMBOK Guide. Suggestions and study tips are also included to assist in preparing for the PMP exam and a Project Plan Accelerator PPA can be used with the PMBOK Guide by project managers and project teams to develop plans that are specifically tailored to meet the needs of your team, your clients and your sponsoring organization. Written by two of the leading experts in the field, *Bringing the PMBOK to Life* will help every project manager translate the PMBOK Guide's tools and techniques into actionable commonsense approaches to managing a project. PMI, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute Inc. **The**

**12 Pillars of Project Excellence** Adil F. Dalal, 2011-10-17 Asking tough questions about the current state of project management, *The 12 Pillars of Project Excellence: A Lean Approach to Improving Project Results* provides groundbreaking techniques to achieve excellence in project leadership that can result in six sigma type results or failure free projects. It unveils novel solutions and breakthrough concepts including project culture analysis, the five powers of project leadership, the power of visualization™, the science of simplicity™, dynamic risk leadership and dynamic project failures analysis to help you chart the most efficient path to the pinnacle of project leadership. Winner of a 2013 Axiom Business Book Award, the author provides the cutting edge methods based on decades of personal practical experience, valuable lessons learned and authoritative insights gained from leading over 300 projects to successful conclusions. Complete with powerful tools for organizational and self assessment on the accompanying CD, this book will not only transform your approach to project management but will also provide you with the tools to develop effective leaders and consistently achieve exceptional business results. Some Praise for the Book: a highly pragmatic guide to project management lays out the way of thinking that underpins success; a book that everyone could benefit from. Mikel J. Harry, Ph.D., co creator of Six Sigma provides the most significant contribution for leaders to mitigate project risks, assure sustainable growth and guarantee survival. Carlos Alberto Briganti, general manager of Eaton Europe and Japan, 2001-2003 vice president of Eaton South America, 2004-2007 one of the BEST books I have ever read on project leadership. John Salazar, CIO, Department of Work Force Solutions, former CIO of Department of Taxation, program director, Lockheed Martin project engineer, Space Shuttle and Support Equipment Design.

**Project Management Communication Tools** William Dow, Bruce Taylor, 2015 *Project Management Communication Tools* is the authoritative reference on one of the most important aspects of managing projects: project communications. Written with the project manager, stakeholder and project team in mind, this resource provides the best practices, tips, tricks and tools for successful project communications. This book covers Communication Tools across all PMI Knowledge Areas and Processes, Social Media and Project Management. *Agile Communication Tools*, *Project Management Business Intelligence*, *Understand the right communication tools for each stage of a project*, *PMP Prep Questions: Communications questions only*, *Face to face communication*, *Communication on virtual projects*, *Preventing common communication problems*.

And much more      **Systems Engineering** Sandra Furterer,2021-12-14 This book provides a guide for systems engineering modeling and design It focuses on the design life cycle with tools and application based examples of how to design a system focusing on incorporating systems principles and tools to ensure system integration It provides product based and service system examples to understand the models tools and activities to be applied to design and implement a system The first section explains systems principles models and architecture for systems engineering lifecycle models and the systems architecture Further sections explain systems design development and deployment life cycle with applications and tools and advanced systems engineering topics Features Focuses on model based systems engineering and describes the architecture of the systems design models Uses real world examples to corroborate different and disparate systems engineering activities Describes and applies the Vee systems engineering design methodology with cohesive examples and applications of designing systems Discusses culture change and the skills people need to design and integrate systems Shows detailed and cohesive examples of the systems engineering tools throughout the systems engineering life cycle This book is aimed at graduate students and researchers in systems engineering modeling and simulation any major engineering discipline industrial engineering and technology      **Lean Six Sigma for the Office** James William Martin,2008-10-30 This book provides a practical reference of tools methods and concepts that enable a reader to understand Lean Six Sigma concepts to improve his or her process using Kaizen events It presents a simple reference to plan and conduct Kaizen events in service systems and office environments      **Techniques and Sample Outputs that Drive Business Excellence** H. James Harrington,Chuck Mignosa,2017-08-15 Many organizations are looking for that magic tool or methodology that will suddenly transform them into outstanding organizations Unfortunately there is no one right answer for all organizations or even for a single organization Successful organizations skillfully integrate the appropriate improvement approaches with honesty commitment and co      **A Practical Guide to Project Management** David A. Grootenhuis,2001-06-10 A Practical Guide to Project Management is a clear concise tool for busy managers to help them plan organize and execute projects Written by an experienced and successful project manager it offers insight into how to lead a group through a defined process and reach the desired goals While the book focuses on the corporate environment the concepts presented are applicable to any project situation Topics include goal definition team structure the importance of a Project Charter developing a plan establishing a budget organizing and facilitating meetings monitoring progress project documentation communication staying on schedule resolving conflict and evaluating the project when complete The book includes document templates and a sample project There are games that can be used to develop plans suggestions on communicating meeting results without meeting minutes and methods to streamline project documentation A Practical Guide to Project Management provides what managers need to complete initiative on time on budget and with the desired results      *Project Management ToolBox* Cynthia Snyder Dionisio,Russ J. Martinelli,Dragan Z. Milosevic,2025-01-22 Comprehensive on the go toolkit for professional project

managers updated to reflect the tools necessary for today's predictive adaptive hybrid work environment Project Management ToolBox is a go to reference for on the job project managers and advanced students of project management providing a contemporary set of tools and explaining each tool's purpose and intention development customization and variations Examples tips and variations guide readers through the application of these tools The Third Edition led by bestselling project management author Cynthia Snyder Dionisio has been updated to offer a contemporary set of tools to reflect changes in project management learning and practice This edition includes several new chapters that reflect today's predictive adaptive and hybrid work environment New content includes the project canvas project roadmap procurement strategy risk responses and more The book is structured to follow the flow of projects starting with project selection project origination planning implementation monitoring and closure Within each section there is a wealth of tools examples tips and variations to tailor the use of the tools Sample topics covered in Project Management ToolBox include Economic methods such as payback time net present value and internal rate of return Identifying analyzing and communicating with project stakeholders Plans for eliciting managing and specifying requirements along with a matrix to tracing requirements Work breakdown structures network diagrams critical path method and critical chain method Exploring emerging topics within the world of project management and keeping up to date on the latest most relevant subject areas Project Management ToolBox is a must have resource that enables project managers to improve outcomes deliver quality products and meet stakeholder expectations

**Project Management at Work** Dorcas M. T. Cox, MBA, PMP, 2013-08 The workplace can be a complex and often treacherous place to be especially for project managers Many project managers are ill prepared for organizational intricacies and office politics in fact dealing with them can sometimes seem like a project in itself In this solutions oriented narrative guidebook David the central character navigates the confusing landscape of project management and learns how to be a successful project manager Join him on his journey and discover how to initiate a project and see it through from start to finish seek out information that will help you manage projects manage projects even with little experience or direction and hire and develop the right team members to support your efforts This guide also provides many templates commonly used in project management in a completed format creating a simulated learning experience in which concepts are well anchored What's more these tips and strategies can help you reduce the stress and anxiety that go along with managing projects in the workplace From analyzing goals and identifying stakeholders to managing expectations and improving communication you'll discover everything you need to stay on top of your game with Project Management at Work

**A Manager's Guide to Data Warehousing** Laura Reeves, 2009-05-26 Aimed at helping business and IT managers clearly communicate with each other this helpful book addresses concerns straight on and provides practical methods to building a collaborative data warehouse You'll get clear explanations of the goals and objectives of each stage of the data warehouse lifecycle while learning the roles that both business managers and technicians play at each stage Discussions of the most critical decision

points for success at each phase of the data warehouse lifecycle help you understand ways in which both business and IT management can make decisions that best meet unified objectives

**IT Project Health Checks** Sanjiv Purba, 2022-05-02

Project or program health checks provide tremendous value to businesses and pay for themselves by multiples of magnitude. No matter how well a project or program is performing, there are always activities that can provide better value, reduce costs, or introduce more innovation. IT project and program health checks can help organizations reach their goals and dramatically improve Return on Investment (ROI). IT Project Health Checks: Driving Successful Implementation and Multiples of Business Value offers a proven approach for evaluating IT projects or programs in order to determine how they are performing and how the eventual outcome for the initiative is currently trending. The project or program health checks provide a set of techniques that produce actionable recommendations that can be applied for any combination of the following outcomes:

- Drive more business and technical value from a program.
- Set a project or program back on track for successful implementation as defined by executive management.
- Rescue a program that is heading towards failure.
- Act as additional insurance for initiatives that are too important to fail.
- Protect executive careers by creating transparency within the inner workings of complex initiatives.

The book shows how a review can quickly identify whether an initiative needs to be rescued, even when the project team is not aware that it is hurtling towards failure. It also provides techniques for driving business value even when a project team believes it's been stretched as much as possible. Other outcomes covered in this book include:

- Objectively develop a project Health Check Scorecard that establishes how well a project is doing and the direction it is headed.
- Demonstrate how to drive business value from an IT program regardless of how well or badly it is tracking.
- Provide surgical advice to improve a project's outcome.
- How to use the many templates and sample deliverables to get a quick start on your own health check.

Designed to provide significant value to any member of a project team, program team, stakeholders, sponsors, business users, system integrators, trainers, and IT professionals, this book can help find opportunities to drive multiples of business value and exceed project success metrics.

**Project Management Skills for Instructional Designers** M. T. Cox, Dorcas M. T. Cox, Dorcas M. T. Cox, Dorcas Cox, 2009-12

This book exposes the reader to a comprehensive overview of instructional design using the Instructional Systems Design (ISD) or ADDIE model and project management techniques based on the framework and standards of the Project Management Institute and the Project Management Body of Knowledge (PMBOK) Guide best practices. Throughout the book, ADDIE and project management are united in a four-step combo. Readers are taught to groove two disciplines to one beat. **Project Management Skills for Instructional Designers** is intended to captivate the interest of the following audience: instructional designers, training managers, and directors; training consultants, human resources managers, performance consultants, and project managers. This practical guide uses the creative approach of storytelling to present the content in a way that is realistic and sequential to the way an instructional designer may work. A case scenario where an instructional designer is given a mandate by the boss to design, develop, and deliver automated sales



management training is the story line around which the two disciplines are applied in the four step combo      **Managing Multiple Projects** Michael S. Dobson PMP, Deborah Singer Dobson M.Ed., 2011-09-30 Let's face it who among us has only a single project Multiple projects are the norm not the exception and there are very good reasons why this is so A lot of projects simply aren't big enough to justify the investment of a full time project manager having only one is impractical Depending on the availability of resources a multiple project environment can accomplish substantial work while lowering the overhead burden of project management by consolidating processes In this book you will learn how to recognize the characteristics and to manage effectively in each of these situations how to plan and organize your work how to influence other people who may not report to you in an official supervisory capacity and how to get results This is an ebook version of the AMA Self Study course If you want to take the course for credit you need to either purchase a hard copy of the course through [amaselfstudy.org](http://amaselfstudy.org) or purchase an online version of the course through [www.flexstudy.com](http://www.flexstudy.com)      **Managing Multiple Projects** Michael S. Dobson, Deborah Singer Dobson, 2011 Let's face it who among us has only a single project Multiple projects are the norm not the exception and there are very good reasons why this is so A lot of projects simply aren't big enough to justify the investment of a full time project manager having only one is impractical Depending on the availability of resources a multiple project environment can accomplish substantial work while lowering the overhead burden of project management by consolidating processes In this book you will learn how to recognize the characteristics and to manage effectively in each of these situations how to plan and organize your work how to influence other people who may not report to you in an official supervisory capacity and how to get results

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## **Table of Contents Sample Of Project Charter Documents**

1. Understanding the eBook Sample Of Project Charter Documents
  - The Rise of Digital Reading Sample Of Project Charter Documents
  - Advantages of eBooks Over Traditional Books
2. Identifying Sample Of Project Charter Documents
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Sample Of Project Charter Documents
  - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Of Project Charter Documents
  - Personalized Recommendations
  - Sample Of Project Charter Documents User Reviews and Ratings
  - Sample Of Project Charter Documents and Bestseller Lists
5. Accessing Sample Of Project Charter Documents Free and Paid eBooks
  - Sample Of Project Charter Documents Public Domain eBooks
  - Sample Of Project Charter Documents eBook Subscription Services

- Sample Of Project Charter Documents Budget-Friendly Options
- 6. Navigating Sample Of Project Charter Documents eBook Formats
  - ePub, PDF, MOBI, and More
  - Sample Of Project Charter Documents Compatibility with Devices
  - Sample Of Project Charter Documents Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sample Of Project Charter Documents
  - Highlighting and Note-Taking Sample Of Project Charter Documents
  - Interactive Elements Sample Of Project Charter Documents
- 8. Staying Engaged with Sample Of Project Charter Documents
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Sample Of Project Charter Documents
- 9. Balancing eBooks and Physical Books Sample Of Project Charter Documents
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Sample Of Project Charter Documents
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Sample Of Project Charter Documents
  - Setting Reading Goals Sample Of Project Charter Documents
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample Of Project Charter Documents
  - Fact-Checking eBook Content of Sample Of Project Charter Documents
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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