

SharePoint Admin Training



Sharepoint Services 30 Administrator Guide

**Liviu Asnash,Eran Megiddo,Craig
Thomas**



Sharepoint Services 30 Administrator Guide:

MCTS Windows SharePoint Services 3.0 Configuration Study Guide Marilyn Miller-White, Paul Stork, Kris Wagner, 2009-12-17 The first and only Study Guide for the MCTS Windows SharePoint Services 3 0 Configuration Exam 70 631 Windows SharePoint Services 3 0 is a free collaborative tool that allows you to share and organize documents contacts and calendars create polls moderate the content of lists and share libraries and more Exam 70 631 tests your knowledge of SharePoint Services 3 0 and this book sharpens your skills as you prepare to take Exam 70 631 Packed with chapter review questions real world scenarios and hands on exercises this study guide also readies you for specific aspects of Exam 70 631 including deploying Windows SharePoint Services 3 0 monitoring SharePoint Services configuring security for SharePoint Services administering SharePoint Services managing customization and configuring network infrastructure for SharePoint Services First and only study guide to cover MCTS Windows SharePoint Services 3 0 Configuration Exam 70 631 Examines deploying monitoring and administering SharePoint Services which are specific topics featured in Exam 70 631 CD features two practice exams electronic flashcards interactive chapter review questions and the book in a searchable PDF With this unique study guide you ll be armed and ready as you prepare to take Exam 70 631 Note CD ROM DVD and other supplementary materials are not included as part of eBook file *The Administrator's Guide to SharePoint Portal Server 2001* Bill English, 2003 This is the most thorough guide available to SharePoint s Portal Server the newest of Microsoft s Enterprise Servers Office and SharePoint 2007 User's Guide Michael Antonovich, 2008-07-06 Web sites Collaboration Document management Paperless offices We want it all in business today but how do you achieve all of these goals More importantly if you work for one of the millions of small to medium sized businesses how do you find the time and build the expertise necessary to reach these goals Even the most powerful tool will not allow you to succeed unless you can get the majority of your staff to use it efficiently and effectively You need a guide that demonstrates a platform small to medium sized businesses can use to reach these goals Office and SharePoint 2007 User s Guide Integrating SharePoint with Excel Outlook Access and Word demystifies the path every Microsoft Office user can follow to benefit from the synergism of tools they are already familiar with Together with SharePoint 2007 users can achieve goals like web sites with a consistent single view improved collaboration within their organization better document management and maybe even get one step closer to the paperless office we ve been promised for years This book has topics for Office users of all skill levels from those just starting to use Office tools to the experienced power user It examines each major Office tool and shows how it contributes to the support and use of SharePoint in today s increasingly electronic based office environment **Mastering Windows SharePoint Services 3.0** C. A. Callahan, 2011-02-09 Windows SharePoint Services WSS 3 0 is the latest version of the collaboration tool found in Windows Server 2003 R2 and also the underlying technology of Microsoft Office SharePoint Server MOSS 2007 In this comprehensive book you ll go under the hood of WSS 3 0 and discover how to make it easy to

share documents track tasks create common workspaces where teams can work collectively set up discussion groups and more Includes essential techniques for site creation administration customization security and disaster recovery and practical steps for migrating from 2.0 to 3.0 **SharePoint User's Guide** Bryan Acker,Tyler Davey,Robert McGovern,Infusion Development Corporation,2005 Provides step by step instruction on how to perform the most common tasks you ll encounter in putting Windows SharePoint Services to work for you and your business page viii **MCTS Microsoft Office SharePoint Server 2007 Configuration Study Guide** James Pyles,2011-01-11 Qualified SharePoint administrators are in demand and what better way to show your expertise in this growing field than with Microsoft s new MCTS Microsoft Office SharePoint Server 2007 Configuration certification Inside find everything you need to prepare for exam 70-630 including full coverage of exam topics such as configuring content management managing business intelligence and more as well as challenging review questions real world scenarios practical exercises and a CD with advanced testing software For Instructors Teaching supplements are available for this title **SharePoint 2003 User's Guide** Seth Bates,Tony Smith,2006-11-08 Microsoft SharePoint Portal Server 2003 and Windows SharePoint Services address a variety of information sharing and collaboration needs providing an innovative way for you to manage information In order to get the most out of SharePoint you need to understand its capabilities to create materials collaborate with others and share enterprise information Whether you re a beginner or an experienced SharePoint user SharePoint 2003 User s Guide is designed to provide you with the information you need to effectively use these tools The authors who are experienced SharePoint consultants take a real world look at the best practices for Microsoft SharePoint 2003 and include many detailed examples you can build on The first section of the book describes the basic and advanced building blocks in both of the SharePoint technologies With step by step examples the authors explain features like portals sites lists and libraries Advanced topics include targeting content managing security and integrating with Microsoft Office 2003 The second section expands on these features by showing you how to build the most commonly used SharePoint solutions The book describes the challenges these solutions are designed to address and the benefits that are realized by using a SharePoint based solution The authors provide specific instruction and examples that will allow you to effectively configure SharePoint for document collaboration information centers and other detailed scenarios *SharePoint 2007 Disaster Recovery Guide* John Ferringier,Sean McDonough,2009 Microsoft s SharePoint platform is a complex diverse technical tool designed to meet a range of business needs and uses It requires several other platforms and applications for implementation and it can be integrated with other external line of business applications This diversity also applies to the numerous methods tools and approaches that can be used to preserve your SharePoint farm if it becomes affected by a catastrophic event The majority of this book introduces you to those methods tools and approaches for backing up and restoring SharePoint After it covers all the crucial technical aspects of preserving SharePoint with the tools Microsoft provides for it it introduces you to the key

concepts and activities necessary to develop a disaster recovery plan to implement those technical practices **Exam**

70-667 Microsoft Office SharePoint 2010 Configuration Lab Manual Microsoft Official Academic Course,2012-04-03

This book is for students preparing to become certified for the 70 630 Microsoft Office SharePoint Server 2007 Configuration exam The Microsoft Official Academic Course MOAC lessons correlate and are mapped to the Microsoft Certified Technology Specialist MCTS 70 630 certification exam This text covers facilitating collaboration understanding content management features implementation of business processes and supplying access to information essential to organizational goals and processes Students master skills to utilize SharePoint sites that support specific content publishing content management records management and business intelligence needs The MOAC IT Professional series is the Official from Microsoft turn key Workforce training program that leads to professional certification and was authored for college instructors and college students **Beginning SharePoint Administration** Göran Husman,2007-02-03 This practical guide covers the many uses

of SharePoint 2003 as well as the differences between SharePoint Portal Server SPS and Windows r SharePoint Services WSS In addition the book will help you decide if you need only WSS or if you should also implement SPS While the main focus is on planning installation configuration and administration you ll also learn how to customize SharePoint by creating templates building your own Site Definition and using FrontPage r to enhance the look and feel of SharePoint sites In addition you will learn the business critical methods of backing up and restoring your system Microsoft MVP and author Goran Husman shares numerous tips for smart add ons and utilities that will enhance the functionality of SharePoint by providing better navigation the ability to integrate with other systems and effective workflow solutions His practical and easy to follow instructions will help you get your SharePoint environment up and running in no time He even shows you how to make your eventual upgrade to SharePoint 2007 seamless What you will learn from this book How to install Windows SharePoint Services WSS and SharePoint Portal Server SPS Tips on what to focus on when customizing SharePoint How to productively use SharePoint with Microsoft Office and Microsoft Outlook r Various ways to handle backup and restore procedures The many free utilities and commercial third party products that are available How to create and work with intranet pages Who this book is for This book is for beginning SharePoint administrators as well as administrators who have been working with SharePoint for some time but may want to know more about how it works A basic understanding of the Microsoft Windows operating system including the Active Directory as well as web applications in general is assumed Wrox Beginning guides are crafted to make learning programming languages and technologies easier than you think providing a structured tutorial format that will guide you through all the techniques involved **Windows Server 2008 Unleashed**

Rand Morimoto,Michael Noel,Omar Droubi,Ross Mistry,Chris Amaris,2008-02-01 Windows Server 2008 Unleashed covers the planning design prototype testing implementation migration administration and support of a Windows 2008 and Active Directory environment based on more than three and a half years of early adopter experience in full production environments

This book addresses not only what is new with Windows 2008 compared to previous versions of the Windows Server product but also what is different and how the similarities and differences affect an organization's migration to Windows 2008. Chapters are dedicated to the migration process from Windows 2000/2003 to Windows 2008, how to properly use Group Policies in Windows 2008, and tips and tricks on managing and administering a Windows 2008 environment. The authors cover the technologies new to Windows 2008 such as IPv6, Network Access Protection (NAP), Network Policy Server (NPS), Terminal Services Remote Programs, Windows Deployment Services (WDS), Hyper-V virtualization, and more. This book doesn't just describe the features and functions included in Windows 2008; there are notes throughout the book explaining how organizations have successfully used the technologies to fulfill core business needs. Tips, tricks, and best practices share lessons learned from hundreds of implementations of Windows 2008 in real-world environments. Detailed information on how to plan and migrate from Windows 2000/2003 to Windows 2008. Leverage new tools and utilities that simplify system and network administration functions. Enable the latest security technologies to improve secured enterprise computing. Better manage a Windows 2008 Active Directory environment. Optimize a Windows 2008 environment for better scalability and enhanced performance. Implement Windows 2008 for better branch office and remote office integration. Design a Windows 2008 environment to support the latest in clustering, stretched clusters, fault tolerance, and redundant systems technologies. Take advantage of add-on technologies available for Windows 2008, including Windows SharePoint Services, Microsoft Hyper-V virtualization, Windows Media Services, and IIS 7 web server solutions.

Microsoft Forefront Security Administration Guide Jesse Varsalone, 2009-02-07 Microsoft Forefront is a comprehensive suite of security products that will provide companies with multiple layers of defense against threats. Computer and Network Security is a paramount issue for companies in the global marketplace. Businesses can no longer afford for their systems to go down because of viruses, malware, bugs, trojans, or other attacks. Running a Microsoft Forefront Suite within your environment brings many different benefits. Forefront allows you to achieve comprehensive, integrated, and simplified infrastructure security. This comprehensive suite of tools provides end-to-end security stretching from Web servers back to the desktop. This book will provide system administrators familiar with Symantec's existing Microsoft networking and security titles with a complete reference to Microsoft's flagship security products. First book to address securing an entire Microsoft network from Web servers all the way back to the desktop. Companion Web site provides best practices, checklists for securing Microsoft operating systems, applications, servers, and databases. Companion Web site provides special chapter on designing and implementing a disaster recovery plan for a Microsoft network.

Pro Application Lifecycle Management with Visual Studio 2012 Joachim Rossberg, Mathias Olausson, 2012-11-27 You can have the best coders in the world working in your teams, but if your project management isn't up to scratch, your project is almost certain to be delayed, to come in over budget, and in some cases to fail entirely. By taking precise control of your application development process, you can make changes both large and small.

throughout your project's life cycle that will lead to better quality finished products that are consistently delivered on time and within budget. Application lifecycle management (ALM) is an area of rapidly growing interest within the development community. Because its techniques allow you to deal with the process of developing applications across many areas of responsibility and across many different disciplines, its effects on your project can be wide ranging and pronounced. It is a project management tool that has practical implications for the whole team, from architects to designers, from developers to testers. Pro Application Lifecycle Management with Visual Studio 2012 focuses on the most powerful ALM tool available for the Microsoft .NET Framework: Visual Studio Team Foundation Server. It demonstrates the key concepts and techniques of ALM at first with a guide to the overall methodology and then delves into architecture and testing, illustrating all of the concepts, tips, and tricks using the tools. TFS provides The book serves as a complete guide to the ALM style with no fluff and many relevant code samples and examples. After reading the book, you will understand how TFS can be used to generate continuous, meaningful reporting on your project's health for the decision makers on your team as well as for your project's sponsors.

Microsoft Office Word 2007 On Demand Perspection Inc., Steve Johnson, 2007-02-13. See How To Create documents more efficiently using a new results-oriented interface. Use formatting, editing, reviewing, and publishing tools to create documents in print and online. Create great-looking documents faster using themes, styles, and templates. Organize information and add impact with clip art, SmartArt diagrams, tables, and charts. Create customized letters, labels, and envelopes. Use the Full Reading view to comfortably read documents on screen. Use the Outline and Draft views to develop your documents. Use Groove and SharePoint Team Services to collaborate and share documents and information. Prepare for the Microsoft Certified Applications Specialists exam. This book uses real-world examples to give you a context in which to use the task. This book also includes workshops to help you put together individual tasks into projects. The Word example files that you need for project tasks are available at www.perspection.com. This courseware meets the objectives for the Microsoft Certified Application Specialist (MCAS). Upon completion of this courseware, you may be prepared to take the exam for MCAS qualification. To learn more about becoming a Microsoft Certified Application Specialist, visit www.microsoft.com.

Office 365: Migrating and Managing Your Business in the Cloud Matthew Katzer, Don Crawford, 2014-01-23. Written for the IT professional and business owner, this book provides the business and technical insight necessary to migrate your business to the cloud using Microsoft Office 365. This is a practical look at cloud migration and the use of different technologies to support that migration. Numerous examples of cloud migration with technical migration details are included. Cloud technology is a tremendous opportunity for an organization to reduce IT costs and to improve productivity with increased access, simpler administration, and improved services. Those businesses that embrace the advantages of the cloud will receive huge rewards in productivity and lower total cost of ownership over those businesses that choose to ignore it. The challenge for those charged with implementing Microsoft Office 365 is to leverage these advantages with the minimal disruption of

their organization This book provides practical help in moving your business to the Cloud and covers the planning migration and the follow on management of the Office 365 Cloud services

Excel 2003 Programming Jeff Webb, 2004 On the surface it doesn't appear as if much in Excel 2003 has changed There are a handful of new objects and the user interface is largely the same But beyond a superficial glance you'll see that there are fundamental shifts implied by the new features Lists XML web services NET and InfoPath build a framework for entirely new ways to exchange data with Excel In fact that's much of what Excel 2003 is all about solving problems that deal with teamwork collecting and sharing data programming across applications and maintaining security The latest in our Developer's Notebook series this guide introduces intermediate to advanced Excel VBA programmers to the newest programming features of Excel 2003 focusing just on what's new so you can get up to speed quickly Light on theory and long on practical application the book takes you directly to the topics you'll want to master through a series of hands-on projects With dozens of practical labs you'll be able to decide for yourself which new aspects of Excel will be useful or not in your own work And best of all you won't have to buy an expensive revision of a legacy Excel programming tutorial to learn about the new features if they're covered there at all

Excel 2003 Programming A Developer's Notebook shows you how to work with lists and XML data secure Excel applications use Visual Studio Tools for Office consume Web Services and collect data with Infopath Each chapter is organized into a collection of labs each of which addresses a specific programming problem You can follow along to complete the lab on your own or jump ahead and use the samples the author has built for you The new Developer's Notebooks series from O'Reilly covers important new tools for software developers Emphasizing example over explanation and practice over theory they focus on learning by doing you'll get the goods straight from the masters in an informal and code intensive style that suits developers If you've been curious about Excel 2003 but haven't known where to start this no fluff lab style guide is the solution

Beginning Excel Services Liviu Asnash, Eran Megiddo, Craig Thomas, 2007-03-07 Written by Microsoft's lead developers of Excel Services this book shares their insights into the benefits and usage of Excel's new server technology so that you can solve business problems You'll learn what Excel Services is for and how it is used how to deploy an evaluation copy of the server and effectively administer it and gain an understanding of how the server works You'll also get step by step guidelines for using the server in each of the scenarios for which it was designed

Microsoft 365 Identity and Services Exam Guide MS-100 Aaron Guilmette, 2023-06-16 Gain a comprehensive grasp on the key objectives to pass the MS 100 exam reinforced with practice questions throughout the book Purchase of the print or Kindle book includes a free PDF eBook Key Features Plan and implement Azure AD identity including your choice of authentication strategy and securing access Configure core features such as self service password reset and Azure AD identity protection Work with self assessment questions exam tips and practice tests based on the latest exam blueprint Book Description This book serves as a comprehensive guide to prepare you for the Microsoft Identity and Services exam which focuses on the core identity and security aspects of a Microsoft 365

tenant The exam MS 100 tests your proficiency in Azure AD authentication types user management roles access management and workload applications This book follows the published MS 100 blueprint which covers identity and identity synchronization concepts administrative roles and crucial security topics such as self service password reset Azure AD password protection and multifactor authentication You ll gain insights into application and authentication concepts including OAuth application request management enterprise application configuration the benefits of Azure AD Application Proxy and deploying Microsoft 365 apps The book also delves into passwordless sign in methods and provides overviews of configuring Exchange Online Microsoft Teams SharePoint Online and OneDrive for Business in both cloud only and hybrid deployments You ll be able to assess your knowledge retention at the end of each chapter By the end of this MS 100 study guide you ll have built the knowledge and skills to pass the MS 100 exam and be able to ensure thorough preparation with the help of practice exam questions What you will learn Build your knowledge to effectively plan a Microsoft 365 tenant Examine and monitor health metrics in the Microsoft 365 environment Select an authentication model that aligns with both business and security requirements Implement App Proxy enterprise applications and SAML integration Configure Exchange Online and Exchange hybrid scenarios Deploy the Microsoft 365 Apps seamlessly in your organization Explore the core features of SharePoint Online OneDrive and Teams Who this book is for Designed for both intermediate and experienced administrators as well as individuals preparing to take the MS 100 exam this book caters to those pursuing standalone achievement or aspiring to attain the Microsoft 365 Certified Enterprise Administrator Expert certification A foundational understanding of Microsoft 365 services and associated technologies is expected

Exam Ref MS-100 Microsoft 365 Identity and Services Orin Thomas,2021-12-08 Prepare for the updated version of Microsoft Exam MS 100 and help demonstrate your real world mastery of skills and knowledge needed to effectively design deploy manage and secure Microsoft 365 services Designed for experienced IT professionals Exam Ref focuses on critical thinking and decision making acumen needed for success at the Microsoft Certified Expert level Focus on the expertise measured by these objectives Design and implement Microsoft 365 services Manage user identity and roles Manage access and authentication Plan Office 365 workloads and applications This Microsoft Exam Ref Organizes its coverage by exam objectives Features strategic what if scenarios to challenge you Assumes you have working knowledge of Microsoft 365 workloads networking server administration and IT fundamentals and have administered at least one Exchange SharePoint Teams or Windows deployment About the Exam Exam MS 100 focuses on knowledge needed to plan architecture deploy a Microsoft 365 tenant manage Microsoft 365 subscription and tenant health plan migration of users and data design identity strategy plan identity synchronization manage identity synchronization with Azure Active Directory Azure AD manage Azure AD identities and roles manage authentication plan and implement secure access configure application access plan to deploy Microsoft 365 Apps and messaging plan for Microsoft SharePoint Online OneDrive for Business and Teams infrastructure and plan Microsoft

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