



INTERNAL CONTROL PLAN (Example)



DEPARTMENT OF DEFENSE
HEADQUARTERS AND HEADQUARTERS COMMAND
JOINT FINANCIAL MANAGEMENT COMMAND
10TH SUSTAINMENT BRIGADE, 10TH SUSTAINMENT
BATTALION
FORT MONTE, CALIFORNIA
BRIGADE ADDRESS: ADDRESS
AND ZIP CODE

10SIBTB-HMC-101FMD

27 December 2011

MEMORANDUM FOR RECORD

SUBJECT: IC Schedule for the Financial Management Detachment (Change #10)

1. Listed below are the Courtesy Review (CR), Inspection, and Vault to Vault schedule for the Internal Control team.

DATE	LOCATION	DETACHMENT	TYPE OF VISIT
17-18 AUG 2011			INSPECTION
18 AUG 2011			BAR VAULT TO VAULT
2-3 SEPT 2011			INSPECTION
7-10 SEPT 2011			CR
13-15 SEPT 2011			INSPECTION
17-19 SEPT 2011			INSPECTION
20 SEPT 2011			BAR VAULT TO VAULT
24-27 SEPT 2011			VAULT TO VAULT
1-8 OCT 2011			INSPECTION BAR VAULT TO VAULT
12-15 OCT 2011			VAULT TO VAULT
17-18 NOV 2011			INSPECTION
19-21 NOV 2011			VAULT TO VAULT
22-23 NOV 2011			INSPECTION
4-8 DEC 2011			CR BAR VAULT TO VAULT
14-17 DEC 2011 *			VAULT TO VAULT
19-17 DEC 2011 *			VAULT TO VAULT
7-9 JAN 2012			INSPECTION BAR VAULT TO VAULT
11-14 JAN 2012			CR
4-8 FEB 2012			CR
8-10 FEB 2012			CR
22-23 FEB 2012			INSPECTION
8-10 MAR 2012			INSPECTION

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Peipei Pang



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