

SUBMISSION OF SPORTS EVENT PROPOSAL

The submission of Sports Event Proposal is to avoid unnecessary and unofficial accommodation of sports event proposal. Proper screening and validation process must be secure by the proponent to ensure effectiveness and legitimacy of the proposed event.

Office or Division:		Unit for Sports Development		
Classification:		Complex		
Type of Transaction:		G2C – Government to Client		
Who may avail:		All		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Proposal Letter address to the City Mayor		Sports Office/City Mayor's Office		
2. Program/Event Design		Sports Office		
3. Budgetary Requirements				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Log in the client's logbook and submit the proposal letter to the office receiving clerk	1. Give the logbook to the client 1.1 Receive the proposal letter	None	2 minutes	<i>Administrative Aide I</i> (City Sports Office)
2. Undergo an interview about the proposal	2. Conduct interview to verify and validate the proposal preliminary	None	1 hour	<i>Administrative Aide III</i> (City Sports Office)
3. Arrange meeting with the City Mayor and the Sports Office	2.1 Schedule for meetings with the City Mayor and the organizer.	None	5 minutes	Officer in Charge (City Sports Office)
4. Attend meeting for the finalization of details	3. If approved by the City Mayor, OIC-Sports, Program and Events Coordinator, Proponent will meet for planning, budgeting, coordination and finalization of	None	3 hours	Officer in Charge (City Sports Office)

Sample Of Sports Day Event Proposal

**Ruth Dowson, Bernadette Albert, Dan
Lomax**



Sample Of Sports Day Event Proposal:

Unveiling the Energy of Verbal Beauty: An Emotional Sojourn through **Sample Of Sports Day Event Proposal**

In some sort of inundated with monitors and the cacophony of quick conversation, the profound energy and mental resonance of verbal art often diminish into obscurity, eclipsed by the constant barrage of sound and distractions. However, nestled within the lyrical pages of **Sample Of Sports Day Event Proposal**, a interesting perform of literary beauty that pulses with natural thoughts, lies an remarkable trip waiting to be embarked upon. Written by a virtuoso wordsmith, that interesting opus courses viewers on a psychological odyssey, lightly revealing the latent possible and profound affect stuck within the elaborate internet of language. Within the heart-wrenching expanse of the evocative examination, we will embark upon an introspective exploration of the book is key themes, dissect their fascinating writing fashion, and immerse ourselves in the indelible impression it leaves upon the depths of readers souls.

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Sample Of Sports Day Event Proposal Introduction

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