

# A Guide for Retail Cashier Training



Create a written **cashier training manual** and instructional multimedia to standardize your operating procedures



**Train employees** basics on customer service skills and your company expectations



Educate on essential store policies from cash wrap issues to **hours of operation** to time off requests



Proficient training for **cashier sales techniques** for upselling and informing customers store promotions



Provide thorough training on point of sale software features to provide quick and **great customer experience**



Teach **cash and cards handling**, from drawer counts and looking for counterfeits to prevent any discrepancies



Have senior employees or managers oversee and shadow new cashiers shifts and **provide continued assistance**



**Invest** in a powerful point of sale software like **KORONA POS** that's easy for employees to learn and is customizable to your business needs.

# Sample Cashier Training Manual

**M Mark**



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