

<Project Name> - SDM Training Plan
Last Update: <Insert Date>

Timeline

<Include a timeline of the phases, tasks, and timeframe in which to prepare and perform all of the steps necessary to train users and/or stakeholders of the application. The table on the following page is provided as an example.>

Training Process Timeline		
Training Phase	Task	Timeframe
Data Collection and Analysis	Define roles and related activities	Complete
	Identify audience group	Complete
	Identify the total number of trainees training	Complete
Design (most design activities Completed during Pilot	Identify Subject Matter Experts (SME)	Complete
	Group tasks based on assessment/role breakdown	Complete
	Validate Course Outlines and Course Duration with SMEs	Complete
	Identify course goals	Complete
	Configure the Learning Management System (LMS) to support statewide implementation	June - July 2016
	Incorporate design changes based on Pilot feedback	June - July 2016
Development	Identify content developers, SMEs and instructors	May – July 2016
	Create learning objectives	Complete
	Finalize delivery method	Complete
	Update/Develop content for each course	June – October 2016
	Validate Content	June – October 2016
	Project Management review of materials	June – October 2016
	Pilot course materials	October 2016
	Final revisions on course materials	October 2016

Sample Detail Training Plan For Employees

Hussin A.Rothana



Sample Detail Training Plan For Employees:

Sample Detail Training Plan For Employees Book Review: Unveiling the Power of Words

In a world driven by information and connectivity, the ability of words has become much more evident than ever. They have the capacity to inspire, provoke, and ignite change. Such is the essence of the book **Sample Detail Training Plan For Employees**, a literary masterpiece that delves deep to the significance of words and their impact on our lives. Published by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we will explore the book's key themes, examine its writing style, and analyze its overall effect on readers.

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