

A top-down view of a spiral-bound notebook with a yellow cover. The notebook is open to a blank, lined page. On the left side of the page, a pair of black-rimmed glasses is placed vertically. To the right of the glasses, a small potted plant with green leaves is visible. Further to the right, a black pen with a silver clip is placed vertically. The background is a solid yellow color.

RECORD KEEPING

Office Record Keeping Civil Service

Didier Musso



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