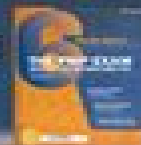


THE PMP® EXAM HOW TO PASS ON YOUR FIRST TRY SIXTH EDITION (PLUS AGILE) Andy Crowe, PMP®



Quick REFERENCE GUIDE

FOUNDATIONAL CONCEPTS

Project: a temporary group of related tasks undertaken to create a unique product, service, or result

Program: a group of related projects and operations that are managed as a single administrative unit

Portfolio: an aggregation of related projects, programs, and operations

Project Management: using skills, knowledge, and experience to satisfy project requirements

Process: a methodology of tasks, tools, and techniques used to achieve specific objectives for a project



Phase: a group of project activities sequentially completed to achieve phase objectives

Project Life Cycle: a group of project phases specified in a project management methodology

Methodology: an organization-specific organizational design management methodology

High Level Summary: the conceptual design, time, and cost estimates you would develop without affecting at least one of the other two boxes in the box

Low Level Summary: the conceptual design, time, and cost estimates you would develop without affecting at least one of the other two boxes in the box



Baseline (B): the organizational plan of approved changes through selected work

System: a set of formal management procedures, rules, processes, people, etc. that support an organization

Resource Allocation: information that provides project results relative to project resources

Resource Summary: documented resources relative to information used to create resources in projects and other projects

Resource Allocation: an iterative approach where planning resources is more than one step

Agile: a methodology, framework, or methodology, including planning, designing, and testing

AGILE METHODOLOGIES

Agile is a methodology for developing software by breaking down the work into small, frequent releases

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