

How to Format College Admission Essay

Now, if you're asking how to format a common app essay. Let's get down to the details!

Let's take a look at the features like margins, spacing, headings, and font size etc. What we are talking here about is more or less a personal essay that gives an admission board a glimpse into your personality (experiences, likes, attributes, and more). With this approach, they can be able to match you with the right course or determine whether you are suited for the course you applied.

Here are the guidelines to follow when formatting a college app essay:

1. A margin around the page is one of the most important things to consider when writing your admission essay. It is, however, not something to fret about because programs like MS Word, Google Docs, or any other software you use to write, usually have pre-formatted settings for each new document. For example, MS Word has this set to 1-inch (normal), but students can choose other formats or modify existing ones to suit their needs.
2. Another feature regarding the college admission essay format is spacing. Microsoft Word has a default set-up when beginning a paper, but again, depending on the requirements specified in the admission instructions, you can always tweak this to suit expectations. Do they require you to double space lines? What about alignment (right, left, or double)? To do this, select a paragraph in your document, and choose line spacing under the indents and spacing tab.

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