

# Board resolution for closing of a bank account

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF (COMPANY NAME) HELD AT THE REGISTERED OFFICE OF THE COMPANY AT (ADDRESS) ON (DATE) AT (TIME).**

RESOLVED THAT the Company's Banking Current Account No \_\_\_\_\_ with (Name of the Bank with address) , be closed and the amount, if any, lying in the said account be returned to the Company by way of issuance of Bankers' Cheque or transfer to other Current Account in the name of the Company.

"RESOLVED FURTHER THAT Shri \_\_\_\_\_ and Shri \_\_\_\_\_ Directors of the Company be and are hereby severally /jointly authorized to do all such acts, deeds and things and to sign all such documents as may be required in connection with the closure of the said Account."

"RESOLVED FURTHER THAT the copy of the above resolution be forwarded to the concerned Branches of the Bank for necessary action at their end."

Certified True Copy,

For \_\_\_\_\_ (Company Name)

DIRECTOR

ADDRESS:

CITY :

STATE :

# **Sample Board Resolution To Close Bank Account**

**RC Schank**



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