

# **Assessment Procedures Glenfield College 2014**

## **For the National Qualifications Framework**

### **Courses**

#### **Introduction**

Teachers assess how well students understand different aspects of a course against national standards. Assessment can be external, through examination at the end of the year, portfolio based, as in Technology and Visual Arts, or internal during the year at school.

When Unit Standards are assessed, in most cases you receive one of two 'grades': Not Achieved or Achieved. When Achievement Standards are assessed, you receive one of four 'grades': Not Achieved, Achieved, Merit, Excellence.

When you meet the standard you earn credits towards your National Certificate of Educational Achievement or other National Qualifications as part of the National Qualification Framework.

#### **Course Choices**

After the Academic Interviews and having looked at the Curriculum Hand Book, students need to complete and hand in a signed option form at the correct time in order to be considered for a course. HOD/TIC check option lists carefully to make sure students opting for their course are placed at the correct level and meet any prerequisites.

Wherever possible departments try to run multi level courses to cope with students' differing ability levels.

Departments have the right to set the level the student studies at, in consultation with the student, parent and Dean of that year level.

Note:- Courses will only run if sufficient numbers of students opt for a course, and rooming and staffing are possible. Timetable clashes may also limit a student's ability to select a particular course.

#### **Entry and Eligibility Requirements**

Only students enrolled in the current year in a course of study at Glenfield College are eligible to enter for an internally assessed standard in that course, unless special dispensation is granted by the Principal's NZQA Nominee (Ki).

#### **Course Outlines and Assessment Deadlines**

Each student will be issued with a course outline for each subject at the start of the year, which should include:

- the general course overview, including the knowledge and skills to be taught
- the standards in the course, including their registration number, version number, their credit value and assessment method
- the date and nature of the assessment to be completed
- subject specific assessment procedures
- wherever possible, a personal record sheet for recording grades. (May be part of course hand book.)

# Nzqa Geography Exam Papers

**Justin Peat**



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