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School Maintenance Schedule

This schedule aims to ensure the safety and functionality of all facilities and equipment within
[Your Company Name]. It provides a systematic approach to regular inspections, repairs, and
upkeep, minimizing the risk of accidents and equipment failures. By adhering to a consistent
maintenance routine, the school can prolong the lifespan of its assets and maintain a conducive
learning environment.

Task Description	Frequency	Assigned Personnel	Completion Date/Status
nspect and clean HVAC systems	Monthly	[Name]	Completed on 01/01/2050
Check fire alarms and safety equipment	Quarterly		Scheduled for 01/15/2050
Evaluate and repair playground safety surfaces	Bi-annually		Pending
Examine and maintain classroom lighting	Monthly		Completed on 01/07/2050
Inspect plumbing and water systems	Quarterly		Pending

Additional Notes

- Please report any unexpected issues immediately to [Your Name] at [Your Email].
- All completed tasks must be logged in the school's maintenance system.
- Ensure all safety protocols are followed during inspections and repairs.

Prepared by [Your Name].

For any queries, you can reach out at [Your Email].

School Building Maintenance Schedule Template

Jessica J Manson

School Building Maintenance Schedule Template:

School Building Maintenance Procedures Ralph Newell Finchum, 1964 **Good School Maintenance Illinois** Association of School Boards, Springfield, 1996 This manual published by the Illinois Association of School Boards was designed to be used as a teaching tool and reference source for overseeing effective school maintenance Section 1 describes the basics of good school maintenance including managing the program using computers controlling energy costs ensuring safe practices designing buildings for efficient maintenance and being informed about environmental issues Section 2 details guidelines for operating cleaning and general building services such as custodial operations area cleaning programs and equipment and supplies A custodian's glossary is included The third section provides guidelines for building maintenance specifically caring for the exterior and roof Procedures for maintaining school grounds are detailed in the fourth section The fifth section describes the maintenance of mechanical equipment including heating and air conditioning systems sanitary systems and fixtures sewage treatment plants and electrical systems A management tools appendix contains a list of environmental resources sections on cleaning and general building services grounds maintenance and mechanical equipment and annual inspection checklists LMI **School Plant Management Series, School Building Maintenance Procedures** United States. Education Office, 1964 Educational Facilities Richard Bauscher, E. Michael Poe, 2023-04-20 This book is envisioned as a broad based guide for a wide array of school officials school boards of education school administrators school maintenance personnel educational consultants students of school administration facilities directors and school architects The text is organized so that readers may refer to the sections that are of high interest to them Part of this book deals with curriculum development principles of learning applicable to the planning of school facilities that promise innovations in educational methodology Another part concentrates on the process and activities related to the identification of educational needs for the foreseeable future A third focus of this publication is on the actual planning of a specific type of school facility that has been recommended by the School Board Such a recommendation by school officials may involve the construction of a new facility or the modernization of an existing school building A fourth section deals with the strategies of getting a levy committee organized and set up to pass a school bond referendum A new chapter 6 was added in this sixth edition on the 10 Year Long Range Facility Plan LRFP that will assist the readers with advance planning for enhanced success on the passing of school bond referendums. This text includes many resources for the maintenance operation of a school building and various techniques for saving energy Planning Educational Facilities Glen I. Earthman, 2019-03-13 This book covers the entire planning process educators must employ to adequately administer the planning process for a new or renovated school building The structure of the book is to follow a sequential planning process for a new school building or renovation project from the beginning of a need for a new school to the final evaluation of the planning product and planning process In addition to complete chapters describing each planning process there are auxiliary chapters devoted to topics important to

the planning process such as Green Schools Critical Issues and Safe Buildings A unique chapter is the last one dealing with Problem Based Learning In this chapter problems from actual experience in the field are presented to students for consideration and discussion
Handbook of Educational Administration Emery Stoops, Max Lewis Rafferty, Russell E. Johnson, 1981
Planning Guide for Maintaining School Facilities Tom Szuba, 2003
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