#### PROJECT PROPOSAL TEMPLATE<sup>1</sup>

Proposal date & version	dd/mm/yyyy Version Number:
Title	
Area (such as transport, social affairs, water etc)	
Name of Promoter(s) (specify lead promoter in case of consortium)	
Geographical scope (regional/sub- regional/transnational)	
Location	
Countries involved (and regions/towns if applicable)	
Proposed starting date (mm/yyyy)	
Project duration (in months)	
Total Cost (in Eur)	
Contribution of the promoter (and/or secured from donors)	
PROJECT SCOPE	
Include a short summary of 5-6 lines of the project explaining what are the main objectives and activities	

#### CONTENT

- Project Scope
- II. Background and Rationale
- III. Objectives and Expected Results
- IV. Management and Implementation
- V. Monitoring and Evaluation
- VI. Budget and Financial Plan
- VII. Contact details
- VIII. Annexes

<sup>1</sup> The first project proposal should not exceed 15 pages (annexes not included)

# **Sample Project Proposal Document**

**Nardia Haigh** 

#### **Sample Project Proposal Document:**

**Project Management Communications Bible** William Dow, Bruce Taylor, 2010-06-11 The authoritative reference on one of the most important aspects of managing projects project communications With shorter production cycles and the demand for projects being faster cheaper and better the need for project communications tools has increased Written with the project manager stakeholder and project team in mind this resource provides the best practices tips tricks and tools for successful project communications and planning The featured charts graphs and tables are all ready for immediate use Note CD ROM DVD and other supplementary materials are not included as part of eBook file A Project Manager's Book of Templates Cynthia Snyder Dionisio, 2022-12-08 A PROJECT MANAGER S BOOK OF TEMPLATES A helpful compendium of ready made templates for managing every project in alignment with the latest PMBOK Guide 7th ed Project Management is a growing discipline that has seen considerable recent development Project managers are now expected to deploy predictive and adaptive methods and to draw upon a considerable base of knowledge in developing and formalizing project plans The Project Management Institute PMI publishes the authoritative Project Management Body of Knowledge PMBOK Guide which contains the global standard for the Project Management profession A Project Manager's Book of Templates is a vital companion to the PMBOK Guide providing a comprehensive set of templates and reports that helps project managers translate the content of the Guide into practical applications It promises to be an indispensable resource for professionals in this fast moving field A Project Manager's Book of Templates readers will also find Templates covering all types of work such as starting planning project documents logs and registers and reports and audits Templates representing all updated features of the PMBOK Guide including hybrid adaptive and iterative practices including Agile Easy readable structure that moves project managers through the different types of work that is performed in project A Project Manager's Book of Templates is an essential companion for those preparing for the PMP Certification Exam as well as practitioners and Professional SharePoint 2007 Development John Holliday, John consultants to a range of global industries Alexander, 2007-06-12 Beginning with an introduction to the technologies in Microsoft's application platform this guide goes on to highlight the technologies in SharePoint 2007 which are new for developers **Senior Design Projects in Mechanical Engineering** Yongsheng Ma, Yiming Rong, 2021-11-10 This book offers invaluable insights about the full spectrum of core design course contents systematically and in detail This book is for instructors and students who are involved in teaching and learning of capstone senior design projects in mechanical engineering It consists of 17 chapters over 300 illustrations with many real world student project examples. The main project processes are grouped into three phases i e project scoping and specification conceptual design and detail design and each has dedicated two chapters of process description and report content prescription respectively. The basic principles and engineering process flow are well applicable for professional development of mechanical design engineers CAD CAM CAE technologies are commonly used

within many project examples Thematic chapters also cover student teamwork organization and evaluation project management design standards and regulations and rubrics of course activity grading Key criteria of successful course accreditation and graduation attributes are discussed in details In summary it is a handy textbook for the capstone design project course in mechanical engineering and an insightful teaching guidebook for engineering design instructors

Scenario Planning for Climate Change Nardia Haigh, 2019-06-25 Winner of the 2020 Book Award for the Organizations and the Natural Environment ONE Division of the Academy of Management Climate change and the resultant impact on resource management and societal wellbeing is one of the greatest challenges facing businesses and their long term performance Uncertainty about access to resources unanticipated weather events rapidly changing market conditions and potential social unrest is felt across all business and industry sectors. This book sets out an engaging step by step scenario planning method that executives Board members managers and consultants can follow to develop a long term strategy for climate change tailored for their business Most climate change strategy books discuss climate mitigation only focusing on how companies engage with carbon policy new technologies markets and other stakeholders about reducing carbon emissions. This book explores these themes but also looks at strategizing for climate change adaptation. Adaptation is equally important especially given that companies cannot negotiate with nature There is a need to interpret climate science for business in a way that acknowledges the realities of climate change and identifies a way forwards in responding to this uncertain future Building an Effective Information Security Policy Architecture Sandy Bacik, 2008-05-20 Information security teams are charged with developing and maintaining a set of documents that will protect the assets of an enterprise from constant threats and risks In order for these safeguards and controls to be effective they must suit the particular business needs of the enterprise A quide for security professionals Building an Eff **Making Community Design Work** Umut Toker,2017-11-08 Since the earliest settlements people have deliberated the issues that affect their future together Making Community Design Work shows how planners can guide the process toward effective decision making and beneficial community design This well crafted book distills decades of community design experience into a sound conceptual framework of value to practicing planners as well as planning students Umut Toker covers a broad range of planning scales and introduces field tested tools for participatory decision making at regional city community and site specific levels To succeed any planning project must address both the physical space and its users From setting goals to evaluating results Making Community Design Work helps planners navigate the process of creating environments that meet the needs of the people they serve Project Management of Multiple Projects and Contracts Jack Loftus, 1999 Many companies undertake small and medium sized projects without an established culture of project management This work provides detailed guidance on project managing multiple different projects and advises on the standard contracts which should be used The book aims to assist engineers and managers in organizations where little established infrastructure and

assistance exists offering clear guidance and step by step accounts of project management as viewed by all of the concerned parties It covers the whole spectrum form the Capital Expenditure Budgeting Process through to Commissioning and Beneficial Use Introduction to Interdisciplinary Studies Allen F. Repko,Rick Szostak,Michelle Phillips Buchberger,2016-10-12 The Second Edition provides a comprehensive introduction to interdisciplinary studies with an approach that is succinct conceptual and practical Completely updated to reflect advances in the literature on research learning and assessment the book describes the role of both disciplines and interdisciplinarity within the academy and how these have evolved Authors Allen F Repko Rick Szostak and Michelle Phillips Buchberger effectively show students how to think like interdisciplinarians in order to facilitate their working with topics complex problems or themes that span multiple disciplines Business Communication and Personality Development Mr. Rohit Manglik,2023-08-23 In this book we will study about effective workplace communication and techniques for personal and professional growth

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