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The Pancake Factory

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OVEN PANCAKE MANUFACTURING PROCEDURE MANUAL

Introduction

Welcome to The Pancake Factory. This manual provides step-by-step instructions for the manufacturing of our signature oven pancakes.

Safety Reminders

- Always wear company-approved protective gear: aprons, gloves, and hairnets.
- Ensure all machinery is functioning correctly before operation.
- Maintain a clean workstation at all times.
- Report any malfunctioning equipment immediately.

Ingredients Preparation

- 1. **Flour:** Ensure flour is sifted and free from impurities.
- 2. **Milk:** Use only pasteurized milk, refrigerated at 4°C (40°F).
- 3. **Eggs:** Eggs should be fresh-range and checked for any signs of spoilage.
- 4. **Butter:** Melt butter to a liquid state using a controlled melting pot.
- 5. **Other Ingredients:** Ensure all are sourced from approved suppliers.

Mixing Process

- 1. Start with pouring the milk into the mixing vat.
- 2. Gradually add the sifted flour while the mixing machine is operating at a medium speed.
- 3. Incorporate the eggs one by one.

Sample Procedure Manual Format

RJ Alexander



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