

BC Non-Profit Housing Association

POLICY: Investment Policy Statement
TYPE: Financial
APPROVAL: Board of Directors
DATE REVISED: July 9, 2015
APPROVED:

Section I – Introduction

- 1.1 This statement of investment policy (the "Policy Statement") applies to the assets (the "Fund") accumulated by B.C. Non-Profit Housing Association ("Association") for the purpose of maintaining and preserving its ongoing business operations and financial contingencies.
- 1.2 The purpose of this Policy is to establish investment principles and guidelines appropriate for the purposes for which the Fund is maintained.
- 1.3 Any external investment manager (the "Manager") or other agent or advisor providing investment services for the Fund shall accept and adhere to this Policy.

Section II – Administration

- 2.1 The Board has delegated responsibility for the Fund management to the Finance Committee. The Finance Committee has the following responsibilities:
 - (a) Developing investment policy and amendments.
 - (b) Establishing investment management structure and selecting investment programs or managers.
 - (c) Monitoring investment results.
- 2.2 The activities of the Finance Committee will be reported to the Board by the Treasurer.
- 2.3 All investment decisions must consider BCNPHA's ownership position in Encasa Financial Inc. Notably, in addition to investment income, Encasa investments return revenue to BCNPHA through an additional fee arrangement, through equity dividends, and through increased value of the asset.

Section III – Fund Overview

- 3.1 It is the Association's responsibility to ensure that sufficient financial resources exist to properly service and maintain its ongoing business operations and financial contingencies.

Sample Policy And Procedure Manual For Non Profit

**John Zietlow,Jo Ann Hankin,Alan
Seidner,Tim O'Brien**



Sample Policy And Procedure Manual For Non Profit:

Model Policies and Procedures for Not-for-Profit Organizations Edward J. McMillan, 2008-03-28 What every not for profit must know about accounting tax and reporting requirements In the challenging world of not for profit management executives are held responsible for virtually every aspect of their organization s activities such as legal issues marketing lobbying editorial membership operations budgeting and of course finance For one person to be an authority in every area however is virtually impossible Completely revised and expanded the Fourth Edition of this invaluable tool is useful as a guide to nonprofit accountants financial managers and executives new to the area of financial management Addressing the accounting internal control and office administration issues that confront executives in nonprofit organizations this book Helps professionals develop formal policies in accounting and finance Shows how to strengthen an organization s financial procedures while assuring board members that they are meeting fiduciary responsibilities Provides more than 200 sample policies and forms both in the book and on the accompanying Web site offering downloadable and customizable versions of those forms Covers major topics including accounting and financial policies office administration policies and internal control and risk reduction policies Contains dozens of new model accounting and financial policies and forms covering Sarbanes Oxley issues codes of ethics identity theft fraud binding arbitrations compensation committees new bank rules fiduciary obligations of board members and many more topics Model Policies and Procedures for Not for Profit Organizations Fourth Edition offers provocative strategies for financial management and serves as a road map to sound fiscal and organizational structure for nonprofit organizations

The Nonprofit Manager's Resource Directory Ronald A. Landskroner, 2002-04-30 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager s Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager s Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager s Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human

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Model Policies and Procedures for Not-for-Profit Organizations Edward J. McMillan,2004-03-29 The completely revised and expanded third edition of Model Accounting and Financial Policies Procedures Handbook will help nonprofit executives strengthen their organization s financial procedures while assuring board members that they are meeting fiduciary responsibilities This process is streamlined by the more than 150 sample policies and forms included both in this book and on the accompanying web site offering downloadable and customizable versions of those forms Major topics include internal financial statement forms a chart of accounts and accounting and financial policies and procedures manual a glossary and a full index **The Handbook of Nonprofit Governance** BoardSource,2010-04-16 THE HANDBOOK OF NONPROFIT GOVERNANCE From BoardSource comes The Handbook of Nonprofit Governance This comprehensive resource explores the overarching question of governance within nonprofit organizations and addresses the roles structures and practices of an effective nonprofit The Handbook of Nonprofit Governance covers the topics that are of most importance to those charged with creating and sustaining effective leadership including building a board succession planning policies financial oversight fundraising planning strategic planning processes risk management and evaluation of the board CEO and organization Praise for The Handbook of Nonprofit Governance This is the first book I ve found that covers the topic of governance from A to Z I know what I ll be assigning the students in my governance class as a textbook next semester TERRIE TEMKIN founding principal CoreStrategies for Nonprofits Inc BoardSource has prepared an exceptional resource for

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have escalated in importance over the last few years and the third analyzes topics that have recently emerged as concerns. Each chapter is authored by a leading figure in the field and features case vignettes to provide practical illustrations of the points in hand. The chapters also conclude with guidelines to help HR professionals deal with the issues raised. A Companion Website featuring online lecturer and student resources is available for this text and can be visited at www.routledge.com/textbooks/0415396867. *Managing Human Resources in North America* is a core text for current issues in HRM courses in North America and a supplementary text for students studying international HRM in other countries. It will be invaluable reading for all those studying HRM in North America or currently working in the field.

Human Resource Policies and Procedures for Nonprofit Organizations Carol L. Barbeito, 2004-10-06. Get the tools you need to build a successful human resource management system. Learn about organizational policies and procedures: nondiscrimination, affirmative action, recruitment, hiring, termination, compensation, supervision, employment conditions, administration, and volunteer policies. The framework for developing a comprehensive human resource management system for paid employees, volunteer workers, and outsourced work. This practical guide has handy features like a customizable CD-ROM full of sample policies, procedures, and forms that can be easily adapted to individual nonprofit organizations of any size, and it uses checklists extensively, enabling you to perform a step-by-step implementation of a complete up-to-date human resource management system.

Productivity in Public and Non Profit Organizations Evan M. Berman, 1998-03-10. This book provides an overview and assessment of state-of-the-art strategies for performance and productivity in public and non-profit organizations. It is research-based and draws on real cases. Topics include: rationales for productivity and performance improvement, evolution of productivity improvement strategies for implementing improvement, analytical tools, strategic planning, organizational information technologies, TQM, benchmarking, partnering, re-engineering, project management strategies, and people-based productivity improvement strategies.

Community and Nurse-Managed Health Centers Donna L. Torrasi, 2005-06-03. Designated a Doody's Core Title. Winner of an AJN Book of the Year Award. A National Nursing Centers Consortium Guide. This book provides a step-by-step guide to starting and sustaining a community health center with an emphasis on nurse-managed centers. The authors share their firsthand knowledge with readers, including information on developing a mission statement, pulling together an advisory board, writing a business plan, and getting funding. The process for obtaining Federally Qualified Health Center Status and thus federal funding is described. Of great value is the book's Appendix, which provides very useful examples. They include sample bylaws, a full policy and procedure manual, physician and nurse practitioner collaborative agreements, job descriptions, a contract with a local agency, and outcome and assessment guidelines. Donna Torrasi is the founder of The Family Practice and Counseling Network in Philadelphia, which provides primary health services to public housing residents. Tine Hansen Turton is the Executive Director of the National Nursing Centers Consortium. For further information, please click [here](#).

Technology Best Practices Robert H. Spencer, Randolph P. Johnston, 2003-02-03. Offers access to www.

technologybestpractices.com web site containing sample planning templates contingency plans policies annual inventory worksheet and Help Desk Includes strategic technology planning and managing and training techniques Shows how to apply technology tools to improve business *Policy Matters* Clive Robertson, 2006 In this book Clive Robertson examines the subject of arts administration through the three major topics of artist run culture as movement and apparatus custody battles with at the Canada Council and Carings for art and culture Includes interviews with Paule Leduc Roch Carrier Edythe Goodriche and Bruce Russell From Art Metropole website viewed 23 May 2018 **Federal Register** ,1984 **Essential Financial Considerations for Not-for-profit Organizations** Edward J. McMillan, 1994

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