

**Direction:** A set of names of persons, objects, businesses, or organizations are given in each question. Arrange the given set of names based on alphabetizing rules. Select the letter of the correct answer that corresponds to the proper arrangement of the names.

1. 1) Juan Ramon S. Cruz  
2) Sharon Anne Esguerra  
3) Patenia, Marco Lito M.  
4) Christopher Alex Q. Angelo  
5) Raymond DL. Delos Santos

- a) 4 - 2 - 3 - 5 - 1  
b) 4 - 1 - 5 - 2 - 3  
c) 1 - 4 - 2 - 3 - 5  
d) 1 - 2 - 3 - 4 - 5

2. 1) Dr. Harold Q. Salazar  
2) Dr. Mariano A. Tibay  
3) Atty. Silvano G. Mariano  
4) Mr. Mateo S. Ang  
5) Engr. Cruz

- a) 4 - 5 - 3 - 2 - 1  
b) 4 - 3 - 2 - 1 - 5  
c) 4 - 5 - 1 - 2 - 3  
d) 1 - 2 - 3 - 4 - 5

3. 1) Lucas Q. Smith  
2) Lucas Q. Smith-Johnson  
3) Lucas Quezon Smith  
4) Dr. Lucas Q. Smith-Johnson  
5) Lucas Smith-Johnson

- a) 1 - 4 - 3 - 2 - 5

# Sample Clerical Skills Test

**Talya Bauer, Berrin Erdogan, David  
Caughlin, Donald Truxillo**



## **Sample Clerical Skills Test:**

## **Sample Clerical Skills Test** Book Review: Unveiling the Power of Words

In a world driven by information and connectivity, the power of words has become more evident than ever. They have the ability to inspire, provoke, and ignite change. Such may be the essence of the book **Sample Clerical Skills Test**, a literary masterpiece that delves deep into the significance of words and their effect on our lives. Published by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we shall explore the book's key themes, examine its writing style, and analyze its overall effect on readers.

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