

Employment Recommendation Letter for Co-worker

[Date]

Re: Recommendation for Sharon Westman

Dear Hiring Manager:

I was initially impressed with Sharon Westman's enthusiasm, communication skills and professional demeanour when I hired her four years ago as a customer service rep within JRW Inc.'s call centre. During the two years Sharon reported to me (I have since moved on to a different department), she consistently demonstrated all of these qualities and more, and I heartily endorse her for any customer service position.

Sharon is reliable, dedicated and eternally upbeat. Her ability to calm angry or frustrated customers is unparalleled, and it is because of her excellence in this area that I repeatedly asked her to mentor new employees in the call centre. Sharon multitasks effectively and can handle a high-volume workload. She consistently met or surpassed all weekly call centre metrics (including customer satisfaction, call volume and response time), and her daily written reports were accurate and thorough.

Of particular value to me as a former call center manager was Sharon's team player mind-set, enthusiastic embrace of change, ability to work with minimal supervision and unwavering commitment to exceeding customer expectations. I regularly received unsolicited praise from customers commending Sharon's outstanding level of service, professionalism and follow-through.

Sample Letters Of Recommendation For A Coworker

M Carnoy



Sample Letters Of Recommendation For A Coworker:

This book delves into Sample Letters Of Recommendation For A Coworker. Sample Letters Of Recommendation For A Coworker is a vital topic that needs to be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Sample Letters Of Recommendation For A Coworker, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to Sample Letters Of Recommendation For A Coworker
 - Chapter 2: Essential Elements of Sample Letters Of Recommendation For A Coworker
 - Chapter 3: Sample Letters Of Recommendation For A Coworker in Everyday Life
 - Chapter 4: Sample Letters Of Recommendation For A Coworker in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, the author will provide an overview of Sample Letters Of Recommendation For A Coworker. The first chapter will explore what Sample Letters Of Recommendation For A Coworker is, why Sample Letters Of Recommendation For A Coworker is vital, and how to effectively learn about Sample Letters Of Recommendation For A Coworker.
 3. In chapter 2, this book will delve into the foundational concepts of Sample Letters Of Recommendation For A Coworker. The second chapter will elucidate the essential principles that must be understood to grasp Sample Letters Of Recommendation For A Coworker in its entirety.
 4. In chapter 3, the author will examine the practical applications of Sample Letters Of Recommendation For A Coworker in daily life. The third chapter will showcase real-world examples of how Sample Letters Of Recommendation For A Coworker can be effectively utilized in everyday scenarios.
 5. In chapter 4, this book will scrutinize the relevance of Sample Letters Of Recommendation For A Coworker in specific contexts. The fourth chapter will explore how Sample Letters Of Recommendation For A Coworker is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Sample Letters Of Recommendation For A Coworker. This chapter will summarize the key points that have been discussed throughout the book.
- This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Sample Letters Of Recommendation For A Coworker.

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Sample Letters Of Recommendation For A Coworker Introduction

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