

Biological Materials Shipping ManualProcedure: 2.16
Version: 1.4Created: 1/10/14
Revised: 7/14/15**A. Purpose**

Many biological materials, as well as dry ice and common preservatives, are regulated as *dangerous goods* when shipped in transit via ground, air, rail or vessel. This manual serves as a guidance document to aid Columbia University personnel with the shipping of dry ice and/or biological materials in compliance with University policies and the regulations promulgated by the US Department of Transportation (DOT) and International Air Transport Association (IATA).

Compliance with shipping regulations is critical to ensure the successful arrival of shipments, the safety of personnel involved in the shipping, handling, and receiving of shipments, and to avoid the severe civil and criminal penalties that can result from non-compliance.

B. Applicability

The requirements of this document apply to all Columbia University faculty, staff, or students involved in the preparation of shipments of dangerous goods. This includes:

- Taking an initial training and certification course, with recertification every two years
- Classifying biological materials for shipment,
- Determining appropriate packing instructions,
- Selecting materials for packaging,
- Packing the samples for shipment,
- Marking and labeling of packages,
- Completing and/or signing shipping documents,
- Securing packages prior to releasing them to a courier,
- Retaining shipping documents for two years

The scope of this manual is limited to the preparation of shipments of biological materials that do not require the completion of a Shipper's Declaration (see section **D. Definitions**). For shipments involving materials that require a Shipper's Declaration, such as Infectious Substances – Category A, please contact Environmental Health & Safety for assistance. Procedures and policies for the inter-campus transport of biological materials are also described.

C. Responsibilities

Principal Investigators are ultimately responsible for ensuring compliance with all shipping regulations for dangerous goods shipments sent from Columbia University laboratories, and for ensuring that any personnel to be involved in the preparation of dangerous goods shipments receive appropriate training. All dangerous goods shipments remain the responsibility of the sender throughout the period of transport until final receipt.

Policy And Procedures Manual For Receiving Dock

Chao Zhang



Policy And Procedures Manual For Receiving Dock:

This book delves into Policy And Procedures Manual For Receiving Dock. Policy And Procedures Manual For Receiving Dock is a crucial topic that must be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Policy And Procedures Manual For Receiving Dock, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to Policy And Procedures Manual For Receiving Dock
 - Chapter 2: Essential Elements of Policy And Procedures Manual For Receiving Dock
 - Chapter 3: Policy And Procedures Manual For Receiving Dock in Everyday Life
 - Chapter 4: Policy And Procedures Manual For Receiving Dock in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, this book will provide an overview of Policy And Procedures Manual For Receiving Dock. This chapter will explore what Policy And Procedures Manual For Receiving Dock is, why Policy And Procedures Manual For Receiving Dock is vital, and how to effectively learn about Policy And Procedures Manual For Receiving Dock.
 3. In chapter 2, this book will delve into the foundational concepts of Policy And Procedures Manual For Receiving Dock. The second chapter will elucidate the essential principles that need to be understood to grasp Policy And Procedures Manual For Receiving Dock in its entirety.
 4. In chapter 3, the author will examine the practical applications of Policy And Procedures Manual For Receiving Dock in daily life. This chapter will showcase real-world examples of how Policy And Procedures Manual For Receiving Dock can be effectively utilized in everyday scenarios.
 5. In chapter 4, the author will scrutinize the relevance of Policy And Procedures Manual For Receiving Dock in specific contexts. This chapter will explore how Policy And Procedures Manual For Receiving Dock is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about Policy And Procedures Manual For Receiving Dock. This chapter will summarize the key points that have been discussed throughout the book.
- This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Policy And Procedures Manual For Receiving Dock.

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Policy And Procedures Manual For Receiving Dock Introduction

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