
NYS Notary Exam Study Guide 2023/2024 with Complete Solutions

Who are notaries public commissioned by? - ANSWER-The Secretary of State

To whom is an application submitted to become a notary public? - ANSWER-The Division of Licensing Services.

How much is an application to become a notary public? - ANSWER-\$60.

What is included in the application to become a notary public? - ANSWER-An oath of office, duly executed before any person authorized to administer an oath, together with their signature.

What must also be included in the application to become a notary public? - ANSWER-A pass slip indicating they have taken and passed the exam.

How long is the term of commission as a notary public? - ANSWER-4 years

Where are notary publics commissioned? - ANSWER-In their counties of residence.

Where can the public verify the official signature of a notary? - ANSWER-The county clerk's office.

When is authentication of a notary's signature obtained? - ANSWER-When a document will be used outside the State.

What should notaries do when they expect to sign documents regularly in counties other than their residence? - ANSWER-File a certificate of official character with other New York state county clerks.

Which nonresidents may be allowed to be a notary in a state? - ANSWER-Attorneys who maintain law offices within the State, and others who have offices or places of business in NYS.

Where must the oath of office and signature be filed for an out-of-state resident who is a notary? - ANSWER-The office of the county clerk of the county in which the office or place of business is located.

When is taking an acknowledgment and affidavit illegal? - ANSWER-Without the actual, personal appearance of the individual, (i.e. over the phone or otherwise).

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Mike Jess



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