Salesforce Admin Exam Study Guide

Prepare for your Salesforce Administrator Credential

Trailmix: https://trailhead.salesforce.com/en/users/strailhead/trailmixes/prepare-for-your-salesforce-administrator-credential

Administrator Certification

Prep: https://trailhead.salesforce.com/en/content/learn/trails/administrator-certification-prep

- Practice Exams: https://focusonforce.com/admin-study-guide/
- Schedule Exam: https://www.webassessor.com/salesforce
 - o Practice Exam: \$20
 - Salesforce Certified Administrator Exam: \$200

Question Breakdown Estimate:

Testing is being based on the following percent translated to number of questions. (anything above .5 is rounded up. Below .49 is rounded down)

Organizational Setup 3% @ 2 questions
User Setup 7% @ 4 questions
Security and Access 13% @ 8 questions
Standard and Custom Objects 14% @ 8 questions
Sales and Marketing Applications 14% @ 8 questions
Service and Support Applications 13% @ 8 questions
Activity Management and Collaboration 3% @ 2 questions
Data Management 10% @ 6 questions
Analytics—Reports and Dashboards 10% @ 6 questions
Workflow/Process Automation 8% @ 5 questions
Desktop and Mobile Administration 3% @ 2 questions
AppExchange 2% @ 1 question

Exam Outline and Trailhead Links

Standard and Custom Objects - 14%

- Describe the standard object architecture and relationship model.
- Explain how to create, delete, and customize fields and page layouts on standard and custom objects, and understand the implications of deleting fields.
- Given a scenario, determine how to create and assign page layouts, record types, and business processes for custom and standard objects.

Exam/Confidence Score:

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RS Peters

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