

COMPUTER MAINTENANCE SCHEDULE

A dropdown for selecting the Name

Computer Maintenance Schedule

Name:

Stan Lee

Things to Check and Maintain	Daily	Weekly	Monthly	Annually
Run Antivirus Scan				
Update Operating System				
Backup Important Files				
Clean Dust from Hardware				
Check Disk Health and Performance				
Test Data Restoration from Backup				
Check for Software Updates				
Inspect Cable Connections				
Verify System Security Settings				
Clean Computer Fans and Vents				

Manually update
maintenance
schedule here

Planning Sheet For Computer Maintenance

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