# Sample e-mail Meeting Request

Subject: Meeting Request - GEAR UP Alumni Leadership Academy

Dear (SCHEDULER NAME):

I hope this e-mail finds you well. As a GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) alum, I am writing to request a meeting with (MEMBER OF CONGRESS). I will be in Washington, DC, Jun 22-29 attending the GEAR UP Alumni Leadership Academy (GUALA), hosted by the National Council for Community and Education Partnerships (NCCEP).

I would very much like to visit with my Member of Congress to share my GEAR UP story and the many successes of (GEAR UP SITE NAME). I am available to meet on Wednesday afternoon, June 26, 2013, between 1:00 PM and 4:30 PM.

Hopefully (MEMBER OF CONGRESS NAME) or somebody from (HIS/HER) staff is available to meet with me. Please let me know where and what time works best. Thank you.

We look forward to hearing back from you soon!

Best,

(FULL NAME)
GEAR UP Alumni Leadership Academy
(GEAR UP SITE NAME)
(YOUR TELEPHONE NUMBER)
(YOUR FULL ADDRESS)

# **Sample Email For Meeting Request With Supplier**

**M** Lipman

Sample Email For Meeting Request With Supplier:

Embracing the Tune of Expression: An Psychological Symphony within **Sample Email For Meeting Request With Supplier** 

In a global consumed by displays and the ceaseless chatter of fast communication, the melodic elegance and psychological symphony produced by the written word frequently fade in to the backdrop, eclipsed by the constant noise and distractions that permeate our lives. Nevertheless, nestled within the pages of **Sample Email For Meeting Request With Supplier** an enchanting fictional prize filled with organic emotions, lies an immersive symphony waiting to be embraced. Constructed by a wonderful composer of language, that interesting masterpiece conducts viewers on an emotional trip, skillfully unraveling the hidden songs and profound affect resonating within each carefully constructed phrase. Within the depths of the touching review, we can examine the book is main harmonies, analyze its enthralling publishing style, and surrender ourselves to the profound resonance that echoes in the depths of readers souls.

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