


# SCHEMES OF WORK

## FOR SECONDARY SCHOOLS

Teaching	Session title and learning outcome	Activities & Required Resources	Assessment Methods	Initiative Learning Activities (Including stretch and challenge)	Functional Skills (ICT/Digital Skills, Maths, English) & Equality & Diversity	Remarks (Teacher Reminders)	Link to the existing body course specification
18 19.00pm	<p><b>Session Title:</b></p> <p><b>Unit 2: Planning to meet the needs of learners in education &amp; training.</b></p> <p><b>Learning Outcomes:</b></p> <p>1. Learners will investigate how to conduct initial and diagnostic assessment to agree individual learning goals.</p> <p>2. Learners will investigate how to plan lessons to meet the individual needs of students.</p>	<p><b>Activities:</b></p> <p>Group Day 1: The roles and responsibilities of a teacher</p> <p>Learners will investigate how to plan lessons.</p> <p>Learners will investigate different types of assessment.</p> <p><b>Resources:</b></p> <p>Computer and Projector</p> <p>Interactive whiteboard</p> <p>Flip chart and pens</p> <p>Handouts</p>	<p>Non-graded Q &amp; A to learners about the different planning</p>	<p>All learners will create a poster/ppt on the different types of assessment methods within education &amp; training.</p> <p><b>Stretch &amp; challenge:</b></p> <p>Some learners can decide to be team leaders within the group.</p> <p></p>	<p>ICT/Digital Skills: Learners go to using the roles of a teacher.</p> <p>Language Skills (Speaking &amp; Listening): Paired activity.</p> <p></p>	<p>Send learners the course slides and reading materials from day 2.</p> <p>Set deadline for unit 2 assignment.</p> <p></p>	<p><b>Unit Number:</b></p> <p>A/905/1189</p> <p><b>Assessment criteria:</b> 1.1, 1.2, 1.3, 2.1, 2.2, 2.3, 2.4, 2.5, 3.1, 3.2, 4.1, 4.2</p>
19 19.00pm	<p><b>Unit 3: Delivering in education &amp; training</b></p> <p><b>Learning Outcomes:</b></p> <p>1. To investigate teaching and learning approaches in accordance with internal and external requirements.</p>	<p><b>Activities:</b></p> <p>Starter activity: Narrative game on assessment methods.</p> <p>Discussion &amp; video activity on different teaching approaches.</p> <p><b>Resources:</b></p>	<p>Learners to watch a video activity on teaching approaches.</p>	<p>All learners will select one teaching &amp; learners approach and present the strengths &amp; limitations of the approach to the rest of the class.</p> <p></p>	<p>Learners will discuss employability skills of a teacher.</p> <p></p> <p><small>Four People to Success</small></p>	<p>Teacher to provide a deadline for unit 3 assignment.</p> <p>Teacher to send the reading list and resources for unit 3.</p> <p></p>	<p><b>Unit Number:</b></p> <p>A/905/0122</p> <p><b>Assessment criteria:</b> 1.1, 1.2, 1.3, 2.1, 2.2, 2.3, 4.1, 4.2, 5.1, 5.2</p>

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