

Board Charter

1.0 Background:

Department of Public Enterprises under Ministry of Heavy Industries and Public Enterprises, Govt. of India has issued detailed guidelines on Corporate Governance for Central Public Sector Enterprises (CPSEs). MMTC Board of Directors in its 384th meeting held on 31st January 2011 has approved adoption of these guidelines. The Guidelines envisage inter alia a formal statement of Board Charter clearly defining the roles and responsibilities of the Board and individual directors.

Accordingly, this Board Charter has been approved by the Board in its 392nd meeting held on 12th December 2011.

2.0 Composition of Board:

The composition of Board shall be in line with the DPE guidelines and Clause 49 of the listing agreement entered into with the Stock Exchanges, as amended from time to time. Presently, the requirements with regard to Composition of the Board of Directors are as under:

- (i) The Board of Directors of the company shall have an optimum combination of Functional, Nominee and Independent Directors.
- (ii) The number of Nominee Directors appointed by Government shall be restricted to a maximum of two.
- (iii) MMTC being a listed company and being headed by an Executive Chairman, the number of Independent Directors shall be at least 50% of the total strength of the Board.

3.0 Responsibilities and Powers of the Board of Directors:

The Board shall be primarily responsible for efficient management of the affairs of the company and to ensure sustainability and value creation for its stakeholders by setting strategies and policies.

Board's responsibilities shall include overseeing the functioning of the Company, monitoring legal and statutory compliance and management of risks on the basis of information provided to it.

The Board shall also be responsible for overseeing MMTC's corporate governance framework.

The operations of the Company shall be managed under the directions of the Board within the framework set out by the Companies Act, 1956 and the Memorandum & Articles of Association of the Company.

- 3.1 Subject to the provisions of the Companies Act, the Board of Directors of MMTC shall be entitled to exercise all such powers, and to do all such acts and things, as the company is authorized to exercise and do; provided that the Board shall not exercise any power or do any act or thing which is directed or required, whether by the Companies Act, 1956 or any other

Sample Board Of Directors Charter

**Australian Institute of Company
Directors**



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The Private Company Board of Directors Book, 2nd Edition Elizabeth Hammack, 2022-01-25 THE PRIVATE COMPANY BOARD OF DIRECTORS BOOK 2ND EDITION tells you what a Board of Directors is and what it does for a company whether you are a founder of a new start up company an owner of an established family business a business person looking to join a Board of Directors a lawyer needing to know about Boards for a client or just someone curious about the subject It quickly covers basic governance concepts Director duties Board structure and composition Risk Management and Strategy Director qualities and provides sample documents for your reference and use in your Company THE PRIVATE COMPANY BOARD OF DIRECTORS BOOK 2ND EDITION provides the essential facts you need to know about what a board of directors is and what it does for a company whether you are founding a new start up company an owner of an established business a businessperson looking to join a board of directors a lawyer needing to know about boards for a client or just someone curious about the subject This book is short and succinct with facts and suggestions easily and readily applied to the situations that private company owners and directors regularly face This 2nd Edition adds more insights and includes overviews of risk management and the roles directors play as direct participants as well as overseers of the larger risk management function Quickly get up to speed on corporate governance risk management corporate ethics director duties and liabilities and more Everything you need to be a great private company director or to create a high value board of directors for a private company

Sarbanes-Oxley and the Board of Directors Scott Green, 2005-08-05 Sarbanes Oxley and the Board of Directors is a practical down to earth guide for board members It covers everything from board basics to compliance with regulations corporate culture and values to assessing and reacting to hostile shareholder activities Complete with real world examples vignettes case studies and other information this guide helps board members CEOs CFOs and others understand their responsibilities and potential liabilities and implement effective corporate governance It covers building a strong framework for effective governance ways to protect board members specific guidance for effective corporate oversight and communications and more Sarbanes Oxley and the Board of Directors gives directors the knowledge techniques and tools to serve the company and its stockholders well

Sarbanes-Oxley For Dummies Jill Gilbert Welytok, 2006-02-10 Whether you re a CEO or a file clerk it s important to understand Sarbanes Oxley the post Enron legislation aimed at keeping corporations honest and ethical However with over eighty pages of dense wordy language in the statute and thousands of pages of related congressional hearings getting a firm grip of SOX can fluster even the most well informed businessperson Sarbanes Oxley For Dummies is the no nonsense plain English guide to this new law that leads you through its rules and pronouncements giving you a sense of how to anticipate future trends and traps in this area of the law With this trusty book you ll get a handle on the important aspects of the legislation how it affects you and your company and how companies can comply more cost effectively It provides you with the knowledge to Understand why SOX was created

Determine what aspects of SOX apply to your company Develop meaningful standards for your company Institute cost effective compliance with SOX Manage and streamline Section 404 compliance Find specific SEC laws and pronouncements Interpret media accounts court cases and economic projections Avoid lawsuits and regulatory actions Anticipate future SEC rules and PCAOB pronouncements This book also shows you how to build an effective audit committee and makes suggestions on sensible precautions that every manager should take in order to avoid legal troubles Complete with the entire Sarbanes Oxley act and sample documents Sarbanes Oxley For Dummies helps you discover how to follow the law and protect your business

Practical Guide to SEC Proxy and Compensation Rules, 6th Edition Goodman, Fontenot, 2018-11-21 A Practical Guide to SEC Proxy and Compensation Rules Sixth Edition is designed to meet the special needs of corporate officers and other professionals who must understand and master the latest changes in compensation disclosure and related party disclosure rules including requirements and initial SEC implementing rules under the Dodd Frank Wall Street Reform and Consumer Protection Act Current comprehensive and reliable the Guide prepares you to handle both common issues and unexpected situations Contributions from the country s leading compensation and proxy experts analyze Executive compensation tables Compensation disclosure and analysis Other proxy disclosure requirements E proxy rules Executive compensation under IRC Section 162 m And much more Organized for quick easy access to all the issues and areas you re likely to encounter in your daily work A Practical Guide to SEC Proxy and Compensation Rules Dissects each compensation table individually the summary compensation table the option and SAR tables the long term incentive plan table and alerts you to the perils and pitfalls of each one Walks you through preparation of the Compensation Disclosure and Analysis Explains the latest interpretations under the SEC s shareholder proposal rule and institutional investor initiatives and what they mean for the coming proxy season Helps you tackle planning concerns that have arisen in the executive compensation context including strategies for handling shareholder proposals regarding executive compensation and obtaining shareholder approval of stock option plans The Sixth Edition reflects the latest SEC and IRS regulations guidance interpretations and disclosure practices It adds a new chapter focused on developments and practices relating to required public company say on pay advisory votes pursuant to the Dodd Frank Act Another new chapter addresses director qualifications and Board leadership diversity and risk oversight disclosures This one volume guide will help you prepare required disclosures as well as make long range plans that comply fully with regulations and positions taken by the SEC more quickly and completely than ever before In addition we ve updated the Appendices to bring you the latest rules and relevant primary source material Previous Edition Practical Guide to SEC Proxy and Compensation Rules Fifth Edition ISBN 9780735598959

Audit Committee Essentials Curtis C. Verschoor, 2008-04-30 Praise for Audit Committee Essentials Audit Committee Essentials is an excellent and comprehensive resource documented with key references and illustrated with real life company examples for all types of commercial and nonprofit enterprises Dr Verschoor

brings into focus the intertwined impact of risk management internal controls and ethics on oversight responsibilities for both the audit committee and the entire board of directors From my personal perspective as an audit committee member and as a director of both profit and nonprofit entities this book should be required reading for corporate management boards of directors and their committees George K Gill Chairman and CEO of PetAg Inc Director and member of the Investment and Audit Committees of the United Methodist Foundation of Northern Illinois Maintaining the highest ethical standards is critical to the success of not for profits in today s world Dr Verschoor s book provides a practical highly prescriptive approach to ensuring that governance processes meet the highest expectations of managers employees volunteers contributors and other stakeholders I am very impressed with the readability of the book It definitely raises one s awareness of the need for a thought out plan that ensures strong financial and ethical credibility John S Maxson President and CEO Greater North Michigan Avenue Association Chicago Illinois A concise and readable account of the audit committee s roles and responsibilities The Sarbanes Oxley Act has changed the way all corporations now operate regardless of size In Audit Committee Essentials governance expert Curtis Verschoor explains with great detail and razor sharp precision why internal control is so critical emphasizing financial literacy a requirement under Sarbanes Oxley as well as oversight of the financial reporting process and related controls ethics and the internal and independent audits Written for seasoned professionals as well as newly assigned board members Audit Committee Essentials is a vital tool in order to stay abreast of the rapidly changing governance requirements and responsibilities of audit committees

Fund Governance: Legal Duties of Investment Company Directors Robert A. Robertson,2001 Fund Governance Legal Duties of Investment Company Directors is a comprehensive authoritative and practical treatment of the legal obligations of mutual fund and closed end fund directors the special duties of independent directors and fund governance best practices This treatise provides detailed coverage of a fund board s legal duties under the federal securities laws and state corporate and trust law It examines the impact of statutes and regulations SEC guidance court cases and best practices in the context of fiduciary duty requirements board structure and operations audit committees advisory and distribution arrangements affiliated transactions and other aspects of fund management It also addresses the special requirements for closed end fund and money market fund directors as well as director indemnification and insurance issues Filled with insight and featuring more than 30 forms and charts Fund Governance Legal Duties of Investment Company Directors looks closely at challenging questions that often arise

Transforming Microfinance Institutions Joanna Ledgerwood,Victoria White,2006-08-30 In response to a clear need by low income people to gain access to the full range of financial services including savings a growing number of microfinance NGOs are seeking guidelines to transform from credit focused microfinance organizations to regulated deposit taking financial intermediaries In response to this trend this book presents a practical how to manual for MFIs to develop the capacity to become licensed and regulated to mobilize deposits from the public Transforming Microfinance Institutions

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Corporate Governance - Effective Performance Evaluation of the Board Saleh Hussain,2017-03-31 The book deals with practical issues relating to Board s Performance Evaluation supplemented by easy to use checklists as to how to undertake the evaluation The book also covers the methodology of evaluating the work of board committees The Book talks about emerging practices in Corporate Governance

Corporate Governance - Implementation Guide Saleh Hussain,2017-03-31 The book is a comprehensive guide for implementation of Corporate Governance Practices in any form of Companies It is based on CG code of Bahrain and best practices of CG worldwide Some of the important chapters talk about Board of Directors and Committees Shareholders Risk Management and Compliance issues

Audit Committees Australian Institute of Company Directors,2008 Role and responsibilities of Audit Subcommittees of Boards Provides a practical introduction to the role of and responsibilities of the audit committee Explains the context in which an audit committee typically operates and outlines good practice Reflects developments in audit committee practice legislation and guidance from regulatory bodies and leading global board practices since 2001 Provided by publisher

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