

Cover Letter Sample for a Tourist Visa Application

Find a personal template or sample of a tourist visa cover letter with details below:

April 03, 2017

EMBASSY OF THE FEDERAL REPUBLIC OF GERMANY
No. 6/50G Shanti Path,
Chanakyapuri, New Delhi 110021
India

Subject: Anjali XXXXXXXX, Indian Passport No: XXXXXXXX, Schengen Visa for Visit Friend/Family

Dear Sir/Madam,

I would like to apply for a Schengen visa upon my intention to travel to Germany from June 2 to June 28, 2017.

The main purpose of my travel is to visit my German friends. However, I look very forward to also visit the magnificent sights throughout Germany, as well as experience the famous German food and learn the German culture and way of life. During my stay, me and my friends wish to spend a holiday in the Netherlands and France to celebrate my upcoming graduation.

I am employed at <name of employer> in <address of employer> since April 2014, currently holding the position of Marketing Executive. My employer has already approved my vacation from work for the duration of this trip.

Please, find the following documents to support my visa application:

1. Visa application form, duly dated and signed with attached passport-size pictures
2. Passport, showing my travel experience
3. [Travel Insurance](#), coverage of €30,000
4. E-ticket reservation for my flight via LH for New Delhi - Frankfurt - New Delhi [June 2-June 28, 2017]
5. [Hotel reservations](#) for our holidays in the Netherlands and France
6. Employment and leave certificates showing approved leaves as well as the date I am expected to return to work
7. ITR, Payslips, and Savings Account as proof of my income

Sample Cover Letter For Visa Application Status

Rachel S Tattersall



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Table of Contents Sample Cover Letter For Visa Application Status

1. Understanding the eBook Sample Cover Letter For Visa Application Status
 - The Rise of Digital Reading Sample Cover Letter For Visa Application Status
 - Advantages of eBooks Over Traditional Books
2. Identifying Sample Cover Letter For Visa Application Status
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Sample Cover Letter For Visa Application Status
 - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Cover Letter For Visa Application Status
 - Personalized Recommendations
 - Sample Cover Letter For Visa Application Status User Reviews and Ratings
 - Sample Cover Letter For Visa Application Status and Bestseller Lists

5. Accessing Sample Cover Letter For Visa Application Status Free and Paid eBooks
 - Sample Cover Letter For Visa Application Status Public Domain eBooks
 - Sample Cover Letter For Visa Application Status eBook Subscription Services
 - Sample Cover Letter For Visa Application Status Budget-Friendly Options
6. Navigating Sample Cover Letter For Visa Application Status eBook Formats
 - ePub, PDF, MOBI, and More
 - Sample Cover Letter For Visa Application Status Compatibility with Devices
 - Sample Cover Letter For Visa Application Status Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Sample Cover Letter For Visa Application Status
 - Highlighting and Note-Taking Sample Cover Letter For Visa Application Status
 - Interactive Elements Sample Cover Letter For Visa Application Status
8. Staying Engaged with Sample Cover Letter For Visa Application Status
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Sample Cover Letter For Visa Application Status
9. Balancing eBooks and Physical Books Sample Cover Letter For Visa Application Status
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Sample Cover Letter For Visa Application Status
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Sample Cover Letter For Visa Application Status
 - Setting Reading Goals Sample Cover Letter For Visa Application Status
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Sample Cover Letter For Visa Application Status
 - Fact-Checking eBook Content of Sample Cover Letter For Visa Application Status
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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